

# ReplTilney St. Lawrence Parish Council

*Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End*

**Notice is hereby given**, and all members of the Council are summoned to attend the meeting of the Parish Council to be held 7pm Monday, 04 December 2023 in the Village Hall.

**Information for councillors and members of the public & press:**

For the protection of the public, Council members, and staff, the following COVID-19 risk mitigation measures will be in place:

- Please do not attend the meeting if you feel unwell, or if you are required to self-isolate for any reason.
- Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.
- Councillors are requested to wear their Parish Council identification lanyards.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chairman, please raise your hand and wait to be asked. A question shall not require a response, nor start a debate. The chairman may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda.

Please note that the meeting may be recorded, and attendees' images captured.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggenhall St Mary the Virgin. PE34 3EH

Email: clerk@tslclerk.org. Tel: 07855789413.

---

## **Agenda**

1. To note members' attendance and to receive apologies for absence.  
Cllr C Webber.
2. To approve the [Minutes](#) of the meeting held on Monday, 06 November 2023.
3. To receive declarations of interests and to consider any written request for dispensation.
4. **Public Participation**
  - 1) To receive representations relating to matters on the agenda.
  - 2) To receive representations or questions on other matters.
5. **To consider any police matters**  
*None.*
6. **To receive the clerk's matters arising from last month's meeting.**
  - 1) *Replacement bus shelter TCI – Bid has been submitted to the Parish Partnership Scheme. Should have a response in March 2024.*
  - 2) *Replacement notice board for TSL village – Due to the Clerks absence she has not had time to enquire about costings yet – defer to 2024?*
  - 3) *2024/25 budget – as the Clerk has not received the base rate from KL&WN Borough council to defer this until the January meeting?*
  - 4) *Blue Streetlamps – Due to Clerks absence this item will be dealt with in December.*
7. **Clerks Report:**
  - 1) *To note the NJC final outcome of pay increase for 2023/2024*  
It was agreed that a flat £1925 per annum (pro-rata) across all pay scales, to be back paid to April 2023 - this equates to an increase of £1ph for each member of staff.

**8. To receive reports:**

- 1) Chairman
- 2) Footway lighting
- 3) Footpath and tree
- 4) Village hall

**9. Highways and footways**

Highway Rangers are due to visit in January 2024.

**10. To receive and consider Borough and County Council Issues.**

None.

**11. Existing bus shelter glass replacement.**

Update as to cost of replacement glass with Perspex in broken panes only.

**12. Biodiversity Plan**

[Under the 2021 Environment](#) Act, public authorities (including town and parish councils) operating in England must consider what they can do to conserve and enhance biodiversity by 1st January 2024. Find out what is required and download our model policy and action plan.

**13. Financial matters.**

- 1) *To approve the November Bank Reconciliation – (available at the meeting).*

**Proposed.....Seconded.....**

- 2) *To approve Payments to 6<sup>th</sup> December 2023, including any late payments reported by the clerk, and to note the two Councillor signatories to authorise the bank payments. (available at the meeting).*

**Proposed.....Seconded.....**

**14. To Discuss CIL Income (Community Infrastructure Levy)**

Total CIL balance B/F	£4,501.27
CILL received 28/10/2023	£4,992.79
<u>TOTAL</u>	<u>£9,494.06</u>

**15. To consider any planning applications.**

**16. To note Borough Council planning decisions.**

NONE

**17. Food Bank Update.**

**18. Social Media Update.**

**19. To receive and consider any general correspondence.**

NONE

**20. To consider items for the next agenda.**

Meeting closed: