Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Minutes of the meeting of Tilney St Lawrence Parish Council, held 19:00 on Monday 4 April 2022, in the Village Hall

Present: Cllr B Ayres (Chairman), Cllr J Day (Vice-Chairman), Cllr C Ayres, Cllr Corrigan-Davies, Cllr D Jones, Cllr Dix, Cllr Greenwood, Cllr Webber, Mrs J Christie (clerk)

Apologise for absence: Cllr P Cullen, Cllr Raynor, Cllr Pace.

1. To approve the minutes of the meeting held on Monday, 14 March 2022:
Noted: Cllr Place and Cllr J. Day had been marked as present and absent on minutes. Corrected and **resolved** to approve the minutes.

2. To receive declarations of interests and to consider any written request for dispensation:
None.

3. **Public Participation**
Three members of the Parish in attendance.
1) To receive representations relating to matters on the agenda: - None.
2) To receive representations or questions on other matters:
One Parishioner informed the Council that the dip in Magdalen Road near the boarding kennels, is causing cars to swerve into the centre of the road, making it dangerous for oncoming vehicles coming from the blind humped bridge.
The Chairman explained that this part of the road is outside the Parish, but he would bring this to the attention of Highways as Borough Councillor for the area.

4. **To consider any police matters – the following matters were noted.**
1) Police Connect SNAP Meeting notification.pdf – *Downham, Watlington, Terrington SNAP Priority Setting Meeting.* - ***Noted***
Operation Randall – Clerk had requested PDF versions going forward for inclusion on the Parish Council website, as the format they are sent in at present is not suitable for upload to the website.

5. **To receive the clerk's report/matters arising from last month's meeting.**
1) *Updated all login and details for organisations to the new Clerk information.* - **Noted**
2) *The website has been updated* - **Noted**
3) *Nexus fostering poster has been published to the website.* - **Noted**
4) *Clerk notified pothole outside TF Motors to highways. Reply from NCC – inspected & confirmed on list for works, can take up to 6 weeks.* - **Noted**
5) *Clerk notified 'no objections' to planning application 21/01823/F* - **Noted**
6) *Received rate demand from King's Lynn Drainage Board for financial year ending 31 March 2023* **Noted**
7) *Community resilience: Clerk responded giving contact details of Chairman.* - **Noted**
8) *Consultation on provision of sports facilities in the Borough has been responded to.* - **Noted**

6. **To receive reports:**
1) *Chairman*
i. The Chairman has sent on behalf of the Parish Council a forty pound gift voucher and card to Robert Smith as a small token of recognition for his seven years' service as Clerk/RFO to the Parish. This money has been taken from the Chairmans discretionary fund.
ii. The Chairman had received two letters pertaining to planning application *(21/01411/F, proposed residential bungalow, land north of 46, High Road, Tilney Cum Islington)* on Friday 1st April, stating that this planning application would be heard at the Planning Committee on 4 April at 9:30am.

It appears that these letters had been circulating around the Parish some time as they were dated 24 March and addressed to the clerk with incorrect post codes and by the time these had been received it was out of date to make representation.
It was **noted** that the Chairman had made a complaint to the Borough Planning Department.

iii. The Chairman informed Councillors of the change in the refuse collection schedule, due to new working practices by the company to improve the service. New schedule dates should be ready by next week.

iv. The Chairman reported that since the takeover of the new contractor, some of the food caddies were being thrown back into gardens. This, if continues will damage the bins and place an unnecessary expense on the Borough Council for replacements. If this is seen to be happening it should be reported to the Borough Council with a date, time and address as the new bin lorries have CCTV cameras fitted and investigations can take place.

2) *Footway lighting*
No problems/outages to report

3) *Footpath and tree*
No problems to report

4) *Village hall*
The last Village Hall meeting had been postponed.
The meeting has been re-scheduled for next week where the Queens Platinum Jubilee events will be finalised.

5) *Church*
None to report. This item was discussed, and it was **agreed** to remove this item from future agendas.

7. Highways and footways

1) Fleet Timber – Lorries which reverse out of Fleet Timber yard onto Magdalen Road are causing traffic hold ups, some as long as twenty minutes. The Chairman will speak to the owner of Fleet Timber explaining the situation it causes and see if a solution can be found.

8. Financial matters

1) To note bank balances. - **Noted**

2) **To approve the March** bank reconciliation **and** cash book. - **Approved**

3) To approve payments to 04 April 2022, as below:

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
NLC	NLC Annual Subscription 22/23	321.24		321.24
PWLB	CCTV PWLB Loan repayment	571.05		571.05
Norfolk Parish Training	Clerk Induction training	100		100
KLWNBC	Tilney St Lawrence 5 x dog bin emptying	411.67	82.33	494
KLWNBC	Tilney Cum Islington 1 x dog bin emptying	82.33	16.47	98.80
KL Drainage Board	Agricultural drainage rates	32.19		32.19
Scribe	Accounting software subscription 22/23	288	57.60	345.60
Staff	Salaries	1115.99		1115.99
Clerk	R Smith Adobe Acrobat subs. contribution	12.64	4.22	16.86
Clerk	R Smith – travel - March	11.25		11.25
Clerk	R Smith – office allowance - March	22.90		22.90
Yu Energy	Electricity charges for 2000081816	18.41	.92	19.33
Yu Energy	Electricity charges for 2000081817	100.30	5.02	105.32
		3079.55	**163.18**	**3242.73**

Proposed Cllr Jones, seconded Cllr Dix and unanimously agreed. – **Approved and signed**

4) To note receipts: bank interest £7.03. – **Noted**

9. To consider any planning applications.

1) 22/00514/F - Proposed first floor extension over entrance lobby and shower room at 71C School Road Tilney St Lawrence King's Lynn Norfolk PE34 4QZ - **No Objections**

2) List of Approved planning applications 31/03 - 21/02501/F - Farm Bungalow Lynn Road Tilney All Saints King's Lynn Norfolk PE34 4RU - Lowering of the pavement onto the road allowing vehicles to crossover the pavement onto drive. - Prior Approval - Approved 30 March 2022 Delegated Decision - **Noted**

10. To note Borough Council planning decisions.

1) Borough Planning Committee meeting 4 April 2022. - **Noted**

11. To receive and consider any general correspondence.

1) Police Connect Courier Fraud.pdf – Police Connect – Courier Fraud. – Agreed – post to website
2) Update – West Norfolk Update on working together to support Ukrainian refugees. - **Noted**
3) Information – Norfolk and Waveney ICS Stakeholder Briefing on Spring Covid 19 Booster programme - **Noted**
4) Information – Grantway – a new grant search portal for charities and volunteer organisations. – Clerk to email this information to all Councillors.
5) Newsletter – Community Matters newsletter. - **Noted**
6) Email - Norfolk CC residence tourism survey.- **Noted**
7) Guildhall Trust – Update on Council's plans for St. George's Guildhall – The Chairman outlined that the Borough Councils plans for the Guildhall, however this was ongoing. - **Noted**
8) Any late correspondence: Members allowance report for Parish Councillors - **Noted**

12. To receive and consider Borough and County Council Issues

1) Notice of submission of Local Plan Review 2016-2036 – **Noted**

13. Village News Magazine.

1) As there would be a need for a Village News Magazine committee (editors, etc.), it was **resolved** the Clerk would liaison with Gail Robinson Clerk to Tilney St John PC to produce an advert asking for volunteers to bring the publication together.

14. To resolve on opening a new savings account.

The Chairman outlined the need to open a new savings account with a better interest rate.
Agreed – The Clerk will look into banks and interest rates and report back to Council.

15. To consider funding bollards to protect pavements from vehicle parking.

This matter would be looked into by the Chairman, as it appears that double yellow lines could be introduced outside the village shop to prevent parking which is blocking the clear view for vehicles exiting School Road. This cost would be met by Highways.

16. To set a date for the appraisal of the outside operative.

Agreed - Chairman will liaison with the outside operative on a convenient date/time

17. To consider items for the next agenda.

None notified

18. To resolve on moving into close session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960 s. 1(2).

Resolved

19. To receive report on Farm Business Tenancy.

The Clerk gave a verbal report on the Farm Tenancy.

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20. To consider any other confidential matters.
None

The Chairman closed the meeting at 20:20hrs

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