

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend a meeting of the Parish Council to be held 7pm Monday, 04 April 2022 in the Village Hall.

Information for councillors and members of the public & press:

For the protection of the public, Council members, and staff, the following COVID-19 risk mitigation measures will be in place:

- Please do not attend the meeting if you feel unwell, or if you are required to self-isolate for any reason.
- Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.
- All attendees should maintain 2m social distancing where possible.
- Councillors are requested to wear their Parish Council identification lanyards.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chairman, please raise your hand and wait to be asked. A question shall not require a response, nor start a debate. The chairman may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda.

Please note that the meeting may be recorded, and attendees' images captured.



Clerk: Jackie Christie

Cornwall Lodge, 1, Church Road, Wiggshall St Mary the Virgin. PE34 3EH

Email: clerk@tslclerk.org. Tel: 07855789413.

Agenda

1. To note members' attendance and to receive apologies for absence.
2. To approve the [minutes](#) of the meeting held on Tuesday, 15 March 2022.
3. To receive declarations of interests and to consider any written request for dispensation.
4. **Public Participation**
 - 1) *To receive representations relating to matters on the agenda.*
 - 2) *To receive representations or questions on other matters.*
5. **To consider any police matters**
 - 1) [Police Connect SNAP Meeting notification.pdf](#) – Downham, Watlington, Terrington SNAP Priority Setting Meeting.
6. **To receive the clerk's report/matters arising from last month's meeting.**
 - 1) *Updated all login and details for organisations to the new Clerk information.*
 - 2) *The website has been updated*
 - 3) *Nexus fostering poster has been published to the website.*
 - 4) *Clerk notified pothole outside TF Motors to highways.*
 - 5) *Clerk notified 'no objections' to planning application 21/01823/F*
 - 6) *Received rate demand from King's Lynn Drainage Board for financial year ending 31 March 2023*
 - 7) *Community resilience: Clerk responded giving contact details of Chairman.*
 - 8) *Consultation on provision of sports facilities in the Borough has been responded to.*
7. **To receive reports:**
 - 1) *Chairman*
 - 2) *Footway lighting*
 - 3) *Footpath and tree*
 - 4) *Village hall*
 - 5) *Church*

8. Highways and footways

- 1) To report any new matters.
 - i. Any other reports.

9. Financial matters

- 1) To note bank balances.
- 2) To approve the March [bank reconciliation](#) and [cash book](#).
- 3) To consider payments to 04 April 2022, as below, including any late payments reported by the clerk, and to note the two Councillor signatories to authorise bank payments.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
NLC	NLC Annual Subscription 22/23	321.24		321.24
PWLB	CCTV PWLB Loan repayment	571.05		571.05
Norfolk Parish Training	Clerk Induction training	100		100
KLWNBC	Tilney St Lawrence 5 x dog bin emptying	411.67	82.33	494
KLWNBC	Tilney Cum Islington 1 x dog bin emptying	82.33	16.47	98.80
KL Drainage Board	Agricultural drainage rates	32.19		32.19
Scribe	Accounting software subscription 22/23	288	57.60	345.60
Staff	Salaries	1115.99		1115.99
Clerk	R Smith Adobe Acrobat subs. contribution	12.64	4.22	16.86
Clerk	R Smith – travel - March	11.25		11.25
Clerk	R Smith – office allowance - March	22.90		22.90
		2969.26	160.62	3129.98

- 4) To note receipts: bank interest £7.03.

10. To consider any planning applications.

- 1) [22/00514/F](#) - Proposed first floor extension over entrance lobby and shower room at 71C School Road Tilney St Lawrence King's Lynn Norfolk PE34 4QZ

11. To note Borough Council planning decisions.

- 1) Borough Planning Committee meeting 4 April 2022.

12. To receive and consider any general correspondence.

- 1) [Police Connect Courier Fraud.pdf](#) – Police Connect – Courier Fraud.
- 2) [Update](#) – West Norfolk Update on working together to support Ukrainian refugees.
- 3) [Information](#) – Norfolk and Waveney ICS Stakeholder Briefing on Spring Covid 19 Booster programme
- 4) [Information](#) – Grantway – a new grant search portal for charities and volunteer organisations.
- 5) [Newsletter](#) – Community Matters newsletter.
- 6) [Email](#) - Norfolk CC residence tourism survey.
- 7) [Guildhall Trust](#) – Update on Council's plans for St. George's Guildhall
- 8) Any late correspondence

13. To receive and consider Borough and County Council Issues

- 1) None

14. Village News Magazine.

- 1) [Update](#) – Email from TSJPC

15. To resolve on opening a new savings account.

16. To consider funding bollards to protect pavements from vehicle parking.

17. To set a date for the appraisal of the outside operative.

18. To consider items for the next agenda.

19. To resolve on moving into close session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960 s. 1(2).
20. To receive report on Farm Business Tenancy.
21. To consider any other confidential matters.