

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend, an ordinary meeting of the Parish Council to be held 7pm Monday, 01 November 2021 to be held in the Tilney St Lawrence Village Hall.

Information for members of the public & press:

The following COVID-19 risk mitigation measures will be in place:

- If you are intending to attend the meeting, please take a rapid lateral flow coronavirus test in the days leading up to the meeting. Free tests can be ordered from the [government website](#). Do not attend the meeting if you have tested positive within the last 10 days, or if you are required to self-isolate.
- Use hand sanitiser as provided.
- The use of facemasks is a matter of personal choice.
- At agenda item 3. Public Participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak, when invited by the chair please raise your hand and wait to be asked. A question shall not require a response nor start a debate. Unless otherwise indicated on the agenda, members of the public should not speak at any other time.



Robert Smith

Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ.

Email: robertsmith@tslclerk.org. Tel: 01406 359353.

Agenda

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of interests and to consider any written request for dispensation.
3. Public Participation
 01. To receive representations relating to matters on the agenda.
 02. To receive representations or questions on other matters.
4. To approve the minutes of the meeting held on Monday, 04 October 2021.
5. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill vacancy, in accordance with the Representation of the People Act 1985 s.21 (2)(a), and the Parish Council's co-option policy.
6. To consider any police matters
7. To receive the clerk's report/matters arising from last month's meeting
8. To receive reports:
 01. Chairman
 02. Footway lighting
 03. Footpath and tree
 04. Village hall
 05. Church
9. Highways and footways
 01. Update on outstanding matters.
 02. To report any new matters.
10. Financial matters
 01. To note bank balances.
 02. To approve the October bank reconciliation and cash book.
 03. To consider payments to 01 November 2021, as below, including any late payments reported by the clerk, and to note the two Councillor signatories to authorise bank payments.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
Heronwood	Grass cut TCI around village sign 02/09	10.00		10.00
Heronwood	Cut footpath #1 21/09	15.00		15.00
Heronwood	Grass cut TSL small areas 02/09	53.00		53.00
Heronwood	Grass cut Village Hall areas 02/09 & 21/09	250.00		250.00
Clerk	New laptop & carry case	842.50	168.50	1,011.00
Clerk	Home office allowance September	22.90		22.90
Clerk	Adobe Acrobat subscription contribution	4.22	0.84	5.06
Clerk	Office 365 Subscription	112.80	22.56	135.36
Clerk	Travel - October Parish Council meeting	11.25		11.25
Clerk	Salary - September	608.24		608.24
Mrs Erica Lane	Salary - September	103.60		103.60
Mrs Erica Lane	Expenses - black bags	2.20		2.20
Total		2,035.71	191.90	2,227.61

04. To note receipts: bank interest £9.88; CIL payment £753.86; contra payment from clerk for old laptop £30.65.
11. To consider planning applications
 01. [21/01524/F](#): The Granary, 33 Church Road. Barn conversion to a single dwelling. Barn conversion to a single dwelling.
 02. [21/01411/F](#): Land North of Ifields, 46 High Road. Residential bungalow.
 03. [21/02065/F](#): 33 St Johns Road, PE34 4QJ. Retrospective permission for replacement of wooden shed in the front drive with a new wooden shed on a concrete and brick base.
12. To note Borough Council planning decisions.
 01. 21/01542/RM: Land Between 89 And 93 High Road Tilney cum Islington. Reserved matters. Permitted.
13. To receive and consider general correspondence.
 01. National Highways' Route Strategies [Launch of Online Feedback Tool](#).
 02. BCKLWN [electric vehicle charging provision](#).
 03. [Message](#) from Lord Lieutenant about Covid memorial plaques.
 04. [NALC points of light publication](#).
 05. [Invitation](#) to NCC budget proposal Zoom presentation.
 06. Norfolk Strategic Flooding Alliance Strategy – [Ratification draft](#).
 07. [Invitation](#) to Parish update session from Planning Services.
 08. BCKLWN Public Spaces Protection [Consultation](#).
 09. NCC [Temporary Traffic Order](#).
 10. West Norfolk Community Transport [services information](#).
 11. Any late correspondence.
14. To receive and consider Borough and County Council Issues
15. To consider update on the Parish Council's neighbourhood plan application.
16. To consider signage on Tilney St Lawrence village gateways on Magdalen Road.
17. To consider items for the next agenda.