

Minutes of the meeting of Tilney St Lawrence Parish Council, held 7pm Monday, 07 June 2021, in the Village Hall.

Present: Cllr B. Ayres (chairman), Cllr C. Ayres, Cllr Cullen (vice-chairman), Cllr J. Day, Cllr M Dix, Cllr Greenwood, Cllr D Jones, Cllr Place, Cllr D Rayner, Cllr Savage, Mr R. Smith (clerk).

Unless otherwise stated, actions to be undertaken by the clerk.

21.124. Apologies for absence were received from Cllr Corrigan-Davies and Cllr Emsworth.

21.125. No declarations of interest or applications for dispensation were received.

21.126. No representations from members of the public present were received.

21.127. It was **resolved** to approve the minutes of the meeting held on 05 May 2021.

21.128. Police matters.

01. A Police newsletter on Operation Randal (Issue 12) having been circulated with the agenda was taken as read.

02. The clerk read out a response from the local police engagement officer to concerns about illegal parking on St John's Road and speeding drivers using Spice Chase as a cut through to Magdalen Road. The matter had been passed the local beat manager.

03. The new community engagement officer PC Paula Gilluley had now taken over. It was hoped she would be able to attend a future Parish Council meeting.

21.129. The clerk reported the following matters.

01. The website had been updated.

02. The Annual Community Infrastructure Report had been returned to the Borough Council.

21.130. Reports

01. Chairman's report.

i. Cllr Stuart Dark had taken over as leader of the Borough Council.

ii. Concerns were reported about the redevelopment of the village shop including:

• Obstruction of the footpath

• Block paving at the back not providing sufficient drainage.

• A substantial additional room at the rear of the shop did not appear to have received planning permission.

• Concrete ramp presented a trip risk.

iii. It was **resolved** for the clerk to report concerns to planning control.

02. Footway lighting

i. Nothing to report.

03. Footpath, tree, and bus stop

i. Complaint received about the overgrown hedge in front of The Ceders, New Road, requiring pedestrians to step out into the road. Owner to be contacted.

04. Village Hall Committee matters

i. Bookings and enquiries were steadily increasing.

ii. It was suggested that the committee contacted First Responders about servicing the defibrillator.

05. Church Report

i. Cllr Place reported Sunday morning services were now attracting more attendees.

ii. The flag of the Cross of St George had been raised at the Church.

21.131. Highways

01. Update on outstanding matters

i. The response received from the highways engineer regarding concerns about Spice Chase being used as a cut through by speeding drivers was read out by the clerk and noted.

ii. Cllr Greenwood had reported a pothole on Westfields via the [NCC portal](#).

iii. It was noted that the pothole/road surface damage on Magdalen Road near to the Fleet Timber entrance had already been reported and scheduled for repair by NCC.

02. New matters

i. Bushes & hedges just north of the Church were reported as blocking the footpath and requiring pedestrian to step out into the road around the bend. To be reported.

Chairman's signature:

- ii. Thanks were expressed to Cllr Savage for cutting the cow parsley affecting the visibility splays at the junction of Spice Chase and Magdalen Road.

21.132. Finance

01. The following bank balances as 07 June 2021 were noted: Treasurer's Account £5,891.50; Business Instant Access £45,694.84; Unity Trust £1,910.49; Total £53,496.83.
02. It was resolved to approve the May bank reconciliation.
03. It was resolved to approve payments to 07 June 2021 as below. Cllr B. Ayres and Cllr Rayner agreed to authorise bank payments.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
Eon UK plc	Electricity 01/04/21-30/04/21	98.66	4.93	103.59
Heronwood Landscapes	Grass cut TCI around village sign	20.00	-	20.00
Heronwood Landscapes	Grass cut TSL small areas 12/04 & 26/04	96.00	-	96.00
Heronwood Landscapes	Grass cut Westfields 12/06 & 26/06	140.00		140.00
Heronwood Landscapes	Grass cut Village Hall areas 12/04 & 26/04	250.00		250.00
Clerk	Home office allowance May	22.90		22.90
Clerk	Adobe Acrobat subscription contribution	4.22	0.84	5.06
Clerk	Domain renewal tsclerk.org (123.reg)	15.99	3.20	19.19
Litter picker	Bin bag purchase	2.50		2.50
Staff	Salaries May	679.84		679.84
M&M Cleaning Services	Cleaning 3 x village gateways Tilney cum Islington	45.00		45.00
M&M Cleaning Services	Cleaning 6 x village gateways Tilney St Lawrence	90.00		90.00
M&M Cleaning Services	Cleaning 2 x bus shelters St Johns Road	40.00		40.00
PWLB	Streetlights loan repayment	784.45		784.45
Eon UK plc	Electricity 01/05/21-31/05/21	101.95	5.10	107.05
	Total	2,391.51	14.07	2,405.58

04. The following receipts were noted: bank interest £11.73.

21.133. Planning applications

01. 21/00790/F: Bramble Cottage, 34 Magdalen Road, PE34 4RE. Creation of a drop kerb. It was **resolved** to support the application because it improved local amenity.

21.134. The following Borough planning decisions were noted:

01. 21/00069/F: The Laurels Lynn Road, Tilney All Saints, PE34 4RU. Stables, tack & feed sheds and the use of the land for the keeping of horses. Permitted, delegated decision.
02. 21/00123/F: Landor, Chapel Road, Tilney Fen End, PE14 8JL. Replacement dwelling. Permitted.
03. 21/00126/F: Salgate Barn, Islington Road, Tilney All Saints, PE34 4RY. Demolition of barn to erect 3 dwellings & proposed new access and redesignation of hardstanding to storage building yard. Permitted.

21.135. General correspondence.

01. Reports of fly tipping on Victoria Road. This had been reported to the Borough's clean up team ref: BKNRQJSJR, noting that the Parish Council were concerned that the amount of fly tipping at this site had turned the field into an unofficial waste dump. If the fly tipping was not cleared imminently, Cllr Stuart Dark, leader of the Borough, was to be written to ask for his help.
02. A complaint of fly tipping reported between Mill Lane and the bridge on New Road had been reported to the Borough's clean up team ref: BXTBWGJF.
03. A further complaint of fly tipping reported on Victoria Road had been reported to the Borough's clean up team ref: HVBSMRTZ.
04. Local plan review briefing dates were available to councillors as circulated with the agenda.
05. Norfolk County Council weekly briefing was noted.
06. Norwich Western Link project update was noted.
07. The chairman had received a letter from the Church's focal minister highlighting the availability of a new guide to St. Lawrence's church. This was hoped to be sold at several places in the village @ £5 per copy. It was **resolved** to donate £50 to the church as a contribution to the publishing costs as it was felt that it would be a benefit to the Parish (LGA 1972 s.137).

Chairman's signature:

- 21.136. Borough and County Council matters.
01. Nothing to report.
- 21.137. It was **resolved** to readopt Parish Council's co-option policy without change.
- 21.138. To consider items for the next agenda.
01. Buildings in the Village without apparent planning permission.
- 21.139. Due to the unavailability of the Village Hall on 05 July, it was **resolved** to reschedule the next Parish Council to take place Thursday 01 July 2021 to be held in the Village Hall.
- 21.140. In accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), it was **resolved** to move into closed session.
- 21.141. It was **resolved** to undertake work to refurbish the Tilney St Lawrence noticeboard and to make a new notice board for Tilney cum Islington @ £430. The contractor was to contact the chairman to discuss proposals prior to the start of work.

CLr Savage left the meeting at 8.03hrs

The chairman closed the meeting at 8.05hrs.