

# Tilney St. Lawrence Parish Council

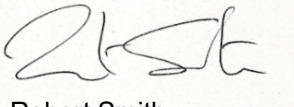
Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

**Notice is hereby given**, and all members of the Council are summoned to attend, an ordinary meeting of the Parish Council to be held 7pm Monday, 07 June 2021 to be held in the Tilney St Lawrence Village Hall.

## **Information for members of the public & press:**

The following COVID-19 risk mitigation measures will be in place:

- If you are intending to attend the meeting, please take a rapid lateral flow coronavirus test in the days leading up to the meeting. Free tests can be ordered from the [government website](#). Do not attend the meeting if you have tested positive within the last 10 days, or if you are required to self-isolate.
- Up to 5 members of the public will be permitted. Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.
- If there is a large influx of the public which exceeds the meeting room's safe capacity to maintain social distancing guidelines (5), then those members of the public arriving after the safe number has been exceeded will be asked not to enter the meeting. If members of the public insist on attending the meeting, then the Parish Council will resolve on excluding all members of the public and press for the whole of the proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960 s. 1 (2), for the reason of public safety.
- All attendees must maintain social distancing guidelines (2m, or 1m with risk mitigation where 2m is not viable)
- Facemasks must be worn when entering and leaving the meeting and until attendees have been invited to remove them by the chairman. Facemasks must also be used whenever 2m social distancing is not possible.
- Use hand sanitiser as provided.
- In accordance with advice from the National Association of Local Councils (NALC), **no period has been set aside for public participation. Members of the public wishing to make representations to the Parish Council must submit these in writing to be received by the clerk no later than midday Monday 07 May 2021**; or, to defer their representation until the meeting scheduled for 05 July 2021, when it is anticipated that all COVID-19 restrictions will have been lifted.
- Non-members may not take part in discussions during any part of the meeting.



Robert Smith  
Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ.

Email: [robertsmith@tslclerk.org](mailto:robertsmith@tslclerk.org). Tel: 01406 359353.

## **Agenda**

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of interests and to consider any written request for dispensation.
3. To consider any written representations to the Parish Council.
4. To approve the minutes of the meeting held on Monday, 03 May 2021.
5. To receive a report on police matters
  01. Operation Randal Issue 12
6. To receive the clerk's report/matters arising from last month's meeting
7. To receive reports:
  01. Chairman
  02. Footway lighting
  03. Footpath and tree
  04. Village hall
  05. Church
8. Highways and footways
  01. Update on outstanding matters.
  02. To report any new matters.
9. Financial matters
  01. To note bank balances.
  02. To approve the May bank reconciliation.

03. To consider payments to 07 June 2021, as below, including any late payments reported by the clerk, and to note the two Council signatories to authorise bank payments.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
Eon UK plc	Electricity 01/04/21-30/04/21	98.66	4.93	103.59
Heronwood Landscapes	Grass cut TCI around village sign	20.00	-	20.00
Heronwood Landscapes	Grass cut TSL small areas 12/04 & 26/04	96.00	-	96.00
Heronwood Landscapes	Grass cut Westfields 12/06 & 26/06	140.00		140.00
Heronwood Landscapes	Grass cut Village Hall areas 12/04 & 26/04	250.00		250.00
Clerk	Home office allowance May	22.90		22.90
Clerk	Adobe Acrobat subscription contribution	4.22	0.84	5.06
Clerk	Domain renewal tsclerk.org (123.reg)	15.99	3.20	19.19
Litter picker	Bin bag purchase	2.50		2.50
Staff	Salaries May	679.84		679.84
M&M Cleaning Services	Cleaning 3 x village gateways Tilney cum Islington	45.00		45.00
M&M Cleaning Services	Cleaning 6 x village gateways Tilney St Lawrence	90.00		90.00
M&M Cleaning Services	Cleaning 2 x bus shelters St Johns Road	40.00		40.00
	<b>Total</b>	<b>1,505.11</b>	<b>8.97</b>	<b>1,514.08</b>

04. To note receipts: bank interest £11.73.
10. To consider planning applications
01. 21/00790/F: Bramble Cottage, 34 Magdalen Road, PE34 4RE. Creation of a drop kerb.
11. To note Borough Council planning decisions
01. 21/00069/F: The Laurels Lynn Road, Tilney All Saints, PE34 4RU. Stables, tack & feed sheds and the use of the land for the keeping of horses. Permitted, delegated decision.
02. 21/00123/F: Landor, Chapel Road, Tilney Fen End, PE14 8JL. Replacement dwelling. Permitted.
03. 21/00126/F: Salgate Barn, Islington Road, Tilney All Saints, PE34 4RY. Demolition of barn to erect 3 dwellings & proposed new access and redesignation of hardstanding to storage building yard. Permitted.
12. To receive and consider general correspondence.
01. Reports of fly tipping on Victoria Road.
02. Local plan review briefings
03. Norfolk County Council weekly briefing
04. Norwich Western Link project update.
05. Any late received correspondence.
13. To receive and consider Borough and County Council Issues
14. To review the Parish Council's co-option policy.
15. To consider items for the next agenda.
16. To consider arrangements for the July meeting.
17. **To resolve to move into closed session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960 s.1(2)**
18. To consider quote for refurbishing the Tilney St Lawrence notice board and making a new notice board for Tilney cum Islington.