

Tilney St. Lawrence Parish Council

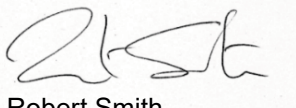
Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend, an ordinary meeting of the Parish Council to be held 7pm Thursday, 01 July 2021 to be held in the Tilney St Lawrence Village Hall.

Information for members of the public & press:

The following COVID-19 risk mitigation measures will be in place:

- If you are intending to attend the meeting, please take a rapid lateral flow coronavirus test in the days leading up to the meeting. Free tests can be ordered from the [government website](#). Do not attend the meeting if you have tested positive within the last 10 days, or if you are required to self-isolate.
- Up to 5 members of the public will be permitted. Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.
- If there is a large influx of the public which exceeds the meeting room's safe capacity to maintain social distancing guidelines (5), then those members of the public arriving after the safe number has been exceeded will be asked not to enter the meeting. If members of the public insist on attending the meeting, then the Parish Council will resolve on excluding all members of the public and press for the whole of the proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960 s. 1 (2), for the reason of public safety.
- All attendees must maintain social distancing guidelines (2m, or 1m with risk mitigation where 2m is not viable)
- Facemasks must be worn when entering and leaving the meeting. Also, at other times where 2m social distancing is not possible.
- Use hand sanitiser as provided.
- At agenda item 3. Public Participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak, when invited by the chair please raise your hand and wait to be asked. A question shall not require a response nor start a debate. Unless otherwise indicated on the agenda, members of the public should not speak at any other time.



Robert Smith

Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ.

Email: robertsmith@tslclerk.org. Tel: 01406 359353.

Agenda

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of interests and to consider any written request for dispensation.
3. Public Participation
 01. To receive representations relating to matters on the agenda.
 02. To receive representations or questions on other matters.
4. To approve the minutes of the meeting held on Monday, 07 June 2021.
5. To consider any police matters
 01. Police [Parish Newsletter](#).
 02. Norfolk County Community Safety Partnership (NCCSP) [consultation](#).
6. To receive the clerk's report/matters arising from last month's meeting
7. To receive reports:
 01. Chairman
 02. Footway lighting
 03. Footpath and tree
 04. Village hall
 05. Church
8. Highways and footways
 01. Update on outstanding matters.
 02. To report any new matters.
9. Financial matters

01. To note bank balances.
02. To approve the June bank reconciliation and cash book.
03. To consider payments to 01 July 2021, as below, including any late payments reported by the clerk, and to note the two Council signatories to authorise bank payments.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
Heronwood Landscapes	Grass cut TSL small areas & footpath 07/05 &	111.00		111.00
Heronwood Landscapes	Grass cut Westfields 07/05 & 20/05	140.00		140.00
Heronwood Landscapes	Grass cut Village Hall areas 07/05 & 20/05	202.00		202.00
Clerk	Home office allowance June	22.90		22.90
Clerk	Adobe Acrobat subscription contribution	4.22	0.84	5.06
Clerk	Travel - June Parish Council meeting	11.25		11.25
Staff	Salaries	695.84		695.84
HMRC	PAYE	10.20		10.20
Litter Picking	Gloves	5.50		5.50
	Total	1,202.91	0.84	1,203.75

04. To note receipts: bank interest £12.20; brickyard rent £354.86.
05. To resolve to delegate authorisation of August payroll and other necessary payments to the chairman.
10. To consider planning applications
 01. [20/01903/NMA 1](#): Plot 2 Spice Chase. Non-material amendment 20/01903/F. Proposed dwelling.
 02. [21/01089/LDP](#): Duncans Farm, Bungalow Lynn Road Tilney All Saints, PE34 4RU. Certificate of Lawfulness: Lowering of kerb and footpath and crossing over of dyke to create new access.
11. To note Borough Council planning decisions
 01. 21/00790/F: Bramble Cottage, 34 Magdalen Road, PE34 4RE. Creation of a drop kerb. Permitted.
 02. 19/02166/F: Quaker Farm Bungalow, 35 High Road, Tilney cum Islington, PE34 3BL. Retrospective application for permission for a caravan occupied by agricultural worker and a caravan sited adjacent which is used for domestic storage. Refused.
12. To receive and consider general correspondence.
 01. Borough Council [local plan review briefing](#).
 02. [Request for motion](#) to support the build of a new replacement hospital.
 03. [Information](#) on the Queen's platinum jubilee.
 04. Borough Council [Coronavirus update](#).
 05. County Council [Coronavirus update](#).
 06. [Information](#) from U3A Downham Market & District.
 07. [Information and questionnaire](#) about the governments Welcome Back Fund.
 08. Norwich Western Link [project update](#).
13. To receive and consider Borough and County Council Issues
14. To consider items for the next agenda.
15. **To resolve to move into closed session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960 s.1(2)**
16. To consider the electric supply contract for footway lighting [confidential, as matters relate to commercial negotiations].
17. To consider quotes for the renewal/replacement of the Parish Council's notice boards [confidential, as matters relate to commercial negotiations].
18. To consider proposals relating to the Old Brickyards farm business tenancy [confidential, as matters relate to commercial negotiations].