

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington, and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend, an ordinary meeting of the Parish Council to be held 7pm Monday, 12 April 2021. This meeting will be held via remote attendance using the following Zoom meeting link:

<https://us02web.zoom.us/j/89013655364?pwd=V0M3VzYwS3VmTFB1WEFzYmdLaXR4Zz09>

Telephone: 0203 481 5240 / 0203 901 7895 / 0131 460 1196 / 0203 051 2874 / 0203 481 5237

Meeting ID: 890 1365 5364, Passcode: 659291

One tap mobile

+442030512874,,89013655364#,,,,*659291# United Kingdom

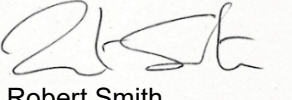
+442034815237,,89013655364#,,,,*659291# United Kingdom

Information for members of the public & press:

Members of the public and press are welcome. To join the meeting, click on above link 5 minutes before the time of the meeting. This can be done via computer or android/apple device. Late arrivals may not be admitted.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chair, please raise your hand (using the virtual hand raise button) and wait to be asked to speak. A question shall not require a response, nor start a debate. The chair may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda, and microphones should be muted.

Please note that the meeting may be recorded, and attendees' images captured.



Robert Smith

Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ.

Email: robertsmith@tslclerk.org. Tel: 01406 359353.

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of interests and to consider any written request for dispensation.
3. Public Participation
 - i. To receive representations relating to matters on the agenda.
 - ii. To receive representations or questions on other matters.
4. To approve the Minutes of the meeting held on Monday, 01 March 2021.
5. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill vacancy, in accordance with the Representation of the People Act 1985 s.21 (2)(a), and the Parish Council's co-option policy.
6. To receive a report on police matters
 - i. Police Connect community update.
 - ii. Retirement of Norfolk's Chief Constable
 - iii. Littering and Nitrous Oxide abuse at the Village Hall site.
7. To receive the clerk's report/matters arising from last month's meeting
8. To receive reports:
 - i. Chairman
 - ii. Footway lighting
 - iii. Footpath and tree
 - iv. Village hall
 - v. Church
9. Highways and footways
 - i. Update on outstanding matters.
 - ii. To report any new matters.
 - iii. Temporary road closure notice.
10. Financial matters
 - i. To note bank balances.
 - ii. To approve the March bank reconciliation.
 - iii. To consider payments to 12 April 2021, as below, including any late payments reported by the clerk, and to note the two Council signatories to authorise bank payments.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
Eon UK plc	Electricity 01/02/21-28/02/21	101.95	5.10	107.05
BCKLWN	TCI 1 x dog bin emptied weekly 02/03/20-28/02/21	78.52	15.70	94.22
BCKLWN	TSL 5 x dog bins emptied weekly 02/03/20-28/02/21	392.60	78.52	471.12
PWLB	CCTV PWLB loan repayment	571.05	-	571.05
ICO	Data protection fee	35.00	-	35.00
KLIDB	Drainage rates	29.72	-	29.72
Heronwood Landscapes	TSL small areas	48.00	-	48.00
Heronwood Landscapes	Village Hall areas	101.00	-	101.00
Heronwood Landscapes	Westfields	70.00	-	70.00
Clerk	Salary March - SCP 22	608.24	-	608.24
Clerk	Home office March	22.90	-	22.90
Clerk	Adobe Acrobat subscription contribution	4.22	0.84	5.06
Clerk	Stamps x 12	10.20	-	10.20
HMRC	PAYE	34.80	-	34.80
Norfolk ALC	Annual Subscription 2021/22	277.90	-	277.90
Norfolk ALC	Website hosting 2021/22	35.00	-	35.00
	Total	2,421.10	100.16	2,521.26

- iv. To note receipts: bank interest £7.04.
 - v. To approve the budget report as of 31 March 2021.
 - vi. To approve the fourth quarter bank reconciliation
 - vii. To ratify the adoption of the financial risk assessment as updated by the clerk 27/05/2020.
 - viii. To consider the Council's payment approval procedures.
 - ix. To review the Council's effectiveness of internal control.
11. To consider planning applications
 - i. 21/00409/F: land north of 67A School Road. 2-storey dwelling.
 - ii. 21/00069/F: The Laurels, Lynn Road, Tilney All Saints. Stables and sheds and the use of the land for the keeping of horses.
 12. To note Borough Council planning decisions
 - i. 20/01664/F: Waterworks House, 16 St Johns Road, PE34 4QL. Construction of outbuilding with change of use to Joinery workshop and store. Retrospective. Permitted.
 - ii. 20/00405/FM: Holly Manor, Lynn Road, Tilney All Saints, PE34 4RT - New builders yard and workshop/store & external works & change of use to residential use and existing store/building to be used for domestic storage. Permitted
 - iii. 20/01903/F: Plot 2 Spice Chase. Proposed dwelling. Permitted.
 13. To receive and consider general correspondence.
 - i. Request for assistance with mowing of verge.
 - ii. NCC briefing note.
 - iii. Information on the Norfolk Strategic Flooding Alliance
 - iv. Trading Standards advice on food allergens.
 - v. Consultation on Terrington St John's Parish Council's proposed Neighbourhood Plan.
 - vi. One million trees for Norfolk.
 - vii. NCC survey on tourism in the area.
 - viii. Register of Deposits in the area.
 - ix. Any late received correspondence.
 14. To receive and consider Borough and County Council Issues
 15. To nominate trustees for Dr Punsfer's Gift, charity no. 206971.
 16. To consider using Nextdoor.co.uk social media, to promote public attendance at meetings (Cllr Corrigan-Davies).
 17. To consider the matter of speeding on Spice Chase (Chairman).
 18. To consider a dog bin for Spice Chase (Chairman).
 19. To consider the extension of the Village shop.
 20. To consider the Parish Council's insurance renewal
 21. To review the Parish Council's complaint policy
 22. To review the Parish Council's filming & recording policy.
 23. Noting the latest advice, to consider arrangements for future meetings.
 24. To note new litter picker arrangements.
 25. To consider items for the next agenda.