

Minutes of the extraordinary meeting of Tilney St Lawrence Parish Council, held 7pm Monday, 15 February 2021, via remote attendance.

Present: Cllr B. Ayres, Cllr C. Ayres, Cllr. J. Day, Cllr Emsworth, Cllr H. Greenwood, Cllr D Jones, Cllr. J. McManus, Cllr. D Rayner, Mr R. Smith (clerk)

Absent: Cllr. Corrigan-Davies, Cllr Cullen, Cllr Place, & Cllr Savage.

20.039. Apologies were received from Cllr Corrigan-Davies who was unwell.

20.040. No declarations of interest were received.

20.041. There were no members of the public present to make representations.

20.042. The chairman gave a brief on neighbourhood planning and its benefits.

- Resource documents circulated with the agenda were noted.
- A grant of up to £10,000 could be available for application in the next financial year.
- It was noted that once an adopted neighbourhood plan was in place, the Parish Council would be entitled to 25% of the CIL receipts collected within the area, rather than the 15% currently being received.
- The Borough Council has a duty to support the Parish Council in producing a neighbourhood plan.
- The chairman suggested that to implement the plan the project should be split into parts for members of the Council to undertake. The following elements were identified:
 - a) Building site allocation and green space designation.
 - b) The requirements of National Planning Guidelines & Local Development Plan
 - c) Planning infill areas, development land, and redundant & derelict buildings
 - d) Village amenities – suggestions for developments and improvements.
 - e) What business development opportunities are available.
 - f) Green space preservation and wildlife conservation.
 - g) Housing need assessment, dwelling types.
 - h) Transport requirements.
 - i) Considerations regarding the appointment of a consultant.
 - j) Look at nearby neighbourhood plans currently being prepared.

20.043. It was **resolved** to initiate a neighbourhood plan.

20.044. It was **resolved** that the planning area was the civil parish of Tilney St Lawrence.

20.045. The chairman asked for members to read the documents relating to neighbourhood planning that had been circulated with the agenda and also look at plans currently being undertaken elsewhere, so that a better understanding of the process is obtained.

20.046. Cllr B Ayres & Cllr C Ayres agreed to look at planning infill areas, development land, and redundant & derelict buildings.

20.047. Cllr Emsworth agreed to look at national planning guidelines.

20.048. Cllr McManus informed the Council that the completion of the sale of his house in the Parish was expected soon. This would disqualify him from office as a councillor of the Parish. Therefore, he would likely be submitting his resignation before the next meeting. He thanked everyone for their company over the years. In turn, the chairman thanked him for his service to the Parish and said that he would be greatly missed.

The chairman closed the meeting at 19.38 hrs.

Chairman's signature: