

## Minutes of the meeting of Tilney St Lawrence Parish Council Held 7pm Monday, 11 January 2021, via remote attendance

**Present:** Cllr. B. Ayres (chairman), Cllr. C. Ayres, Cllr. J. Corrigan-Davies, Cllr Emsworth (to 7.56 pm), Cllr. J. Day, Cllr D. Jones (from 7.08pm), Cllr. J. McManus, Cllr. D Rayner, Mr R. Smith (clerk)

*Unless otherwise stated, actions to be undertaken by the clerk.*

### 20.001. Attendance

01. Apologies were received from Cllr Cullen due to bereavement. Cllr H. Greenwood, Cllr Place, and Cllr. Savage were not in attendance. Accepting with regret Cllr Cullen reasons for absence, it was **resolved** to grant him leave of absence for the meeting.
02. It was **resolved** that the clerk write politely to Cllr Greenwood, Cllr Place and Cllr Savage asking about their availability for meetings.

### 20.002. No declarations of interest were received

### 20.003. There were no members of the public present to make representations

### 20.004. It was **resolved** to approve the minutes of the meeting held on 07/12/2020

### 20.005. The following correspondence on Police matters were noted

01. PCC Police budget consultation
02. Crime Commissioner's question and answer session.
03. Community update COVID-19
04. COVID-19 fines issued in weekend patrols

### 20.006. Clerk's report and matters arising from previous meetings

01. The website had been updated.
02. Cheque from TSLVC for grass cutting contribution has been deposited.
03. No further communications had been received regarding expressions of interest in becoming a member of the Council. Anyone interested should email the clerk for an application form.

## Cllr Jones joined the meeting at 7.08pm

### 20.007. Reports

01. Chairman's report
  - i. Due to significant stresses being placed on services at the Queen Elizabeth hospital from COVID-19, Borough Council staff had been helping with administration at the hospital.
  - ii. Through the local masonic fund, £500 had been raised for the Community First Responders. The local group were reported as being very short of funds. It was agreed that the matter of providing a grant from the Parish Council would be included on the next meeting's agenda.
  - iii. The Borough Council were increasing pressure for the Parish Council to put in place a Neighbourhood Plan. It was agreed that the matter would be included on the next meeting's agenda, for which the clerk would provide proposals.

### 02. Footway lighting Nothing to report

### 03. Footpath, tree, and bus stop - i. Nothing to report.

### 04. Village Hall Committee matters

Cllr Corrigan-Davies reported that due to the latest Tier 5 lockdown restrictions, nothing was taking place at the Village Hall, although the outside play areas were open.

### 05. Church No report.

### 20.008. Highways

### 01. Update on outstanding matters

- i. The following matters had been reported to NCC Highways.
  - Overgrown hedge/tree obstructing the footpath opposite 2a Westfields Close ref. ENQ900173770. NCC had sent a letter had been sent to the landowner.
  - Pothole outside 79 Church Road ref. ENQ900173768. NCC had inspected and will resolve.

Chairman's signature: .....

- Pothole by No.1 Footpath resubmitted ref. ENQ900174039. This problem had already been reported and action identified to resolve the issue.
  - Damaged Chapel Road sign at Tilney Fen End had been reported to BCKLWN ref. FRKFMDRL.
- ii. A build-up of soil and weeds outside 4 School Road had been approved for clear up by Highways' Rangers during their schedule visit to the Parish this month.

02. New matters to be reported

- i. Tree fallen on footpath about third of way towards bridge. To be reported to Goodley's.
- ii. Grass square in front of pumping station opposite 10 School Road. Rangers to be asked to cut. Quote for regular cut to be obtained from Parish Council's grass cutting contractor.
- iii. Overhanging bushes obstructing footway opposite. 20 St John's Road.

20.009. Finance

01. Bank balances as 11 January 2021 were noted:

- Treasurer's Account – £3,407.05.
- Business Instant Access - £31,254.66
- Unity Trust – £1,377.40
- Total - £36,039.11

It was **resolved** to approve the December bank reconciliation.

Payments to 11 January 2021.

Payee/Payer	Transaction Description	Net £	VAT £	Gross £
Heronwood Landscapes	Grass cut Village Hall 19/11/20	101.00	-	101.00
Heronwood Landscapes	Westfields 19/11/20	70.00	-	70.00
Clerk	Salary December - SCP 22	576.44	-	576.44
Clerk	Home office allowance	22.90	-	22.90
Clerk	Travel - TSB	3.60	-	3.60
Clerk	Adobe Acrobat subscription contribution	4.22	0.84	5.06
HMRC	PAYE 3rd Quarter	98.40	-	98.40
Eon UK plc	Electricity 01/12/20-31/12/20	101.95	5.10	107.05
<b>Total</b>		<b>978.51</b>	<b>5.94</b>	<b>984.45</b>

It was **resolved** to approve payments as above. Cllr B. Ayres and Cllr Rayner were to authorise bank payments.

02. The following receipts were noted: bank interest £27.16 (Dec/Jan); TSLVH grass cutting contribution 2019/20 £300.00.
03. It was **resolved** to approve the quarter 3 bank reconciliation
04. It was **resolved** to accept the quarter 3 budget review noting all categories were within budget.
05. 2021/2022 budget
- i. The clerk reported that early loan repayments could be made to PWLB, but that this was not advised at this time. It was decided not to progress this further.

**Cllr Emsworth left the meeting at 19:56hrs.**

- ii. The chairman brought forward the agenda item proposing a new litter picker. It was **resolved** to create the new post for litter picker @ £1,040 per annum. Clerk to place advert on website 2 hours / week @ £10 per hour.
- iii. It was **resolved** to approve the budget for 2021-22 rev. 2, which included the provision for a litter picker.
- iv. It was **resolved** to confirm the precept requirement for the year to 31 March 2022 at £24,179.

20.010. Planning applications

- 01. 20/01991/F: Whitehall Farm Barn, 189 High Road, Tilney cum Islington, PE34 4TF. Conversion of existing carport to residential annexe. It was **resolved** to make no comment.
- 02. 20/01903/F: Plot 2 Spice Chase. Proposed dwelling. It was **resolved** to support the application because it was in keeping with the street scene.

20.011. The following planning decisions were noted:

- 01. 20/00114/TPO: The Pines, New Road, PE14 7RX. Tree works. Approved.
- 02. 20/00124/TPO: Aylmer Hall Farm, 110 Church Road. Tree works. Approved.
- 03. 20/01116/F: TF Motorcycles, New Road, PE34 4QF. Proposed extension for café and

Chairman's signature: .....

showroom. Permitted.

20.012. The following general correspondence was noted:

01. Request for information about land at Spice Chase. It was agreed that this was not a Parish Council matter and no further action was required.

20.013. To consider matters relating to proposed trod on Church Road

01. It was agreed not to progress this matter further.

20.014. There were no Borough or County Council matters.

20.015. Items for the next meeting

01. Consideration of donation to community first defenders
02. Proposal to progress a Neighbourhood Plan.
03. Proposal regarding land at Spice Chase.
04. To consider quote for grass cutting of verge outside pumping station opposite 10 School Road.

20.016. It was **resolved** to confirm the meeting dates for 2021 as circulated.

20.017. The chairman closed the meeting at 20.25 hrs.