

## Minutes of the meeting of Tilney St Lawrence Parish Council Held 7pm Monday, 02 November 2020, via remote attendance

**Present:** Cllr. B. Ayres (chairman), Cllr. C. Ayres, Cllr. J. Corrigan-Davies, Cllr. D. Emsworth, Cllr. D. Rayner, Cllr. D. Jones, Mr R. Smith (clerk)

*Unless otherwise stated, actions to be undertaken by the clerk.*

20/127 Apologies were received from Cllr. Day and Cllr. Cullen. Cllr. Greenwood, Cllr. McManus, Cllr. Place, and Cllr. Savage were not in attendance.

20/128 No declarations of interest were received

20/129 There were no members of the public present to make representations

20/130 A presentation on Neighbourhood Planning was deferred until the next meeting.

20/131 It was **resolved** to approve minutes of the meeting held on 05/10/2020

20/132 The following correspondence on Police matters were noted

- i. Covid-19 Community Update
- ii. Introduction from new LPC Inspector
- iii. Warning about illegal raves.

20/133 Clerk's report and matters arising from previous meetings

01. The website had been updated and a fostering poster published as resolved.
02. Comments based on the CPRE Norfolk's response had been submitted on the Governments 'Planning for the Future' consultation.
03. An invoice for £300 has been submitted to the Village Hall committee for its contribution to grass cutting around the Village Hall for 2019/2020.
04. An invoice has been sent to the tenant of the Parish Council's 'Brickyard land' for rental period 28 October 2020 - 27 April 2021 to the value of £354.57.
05. As the use of Microsoft Teams was already included in the Parish Council's Microsoft Office 365 subscription, this option was being investigated for future remote meetings.

20/134 Reports

01. Chairman's report
  - i. The Borough Council is still undertaking remote meeting via Zoom and Skype.
  - ii. The Buck Inn had complained that they felt unfairly treated having been reported to the Police on several occasions for allegedly not following new Covid-19 closing hour restrictions. The chairman had suggested that they take this up with the Police Inspector at Downham Market.
02. Footway lighting  
Nothing to report
03. Footpath, tree, and bus stop
  - i. The Chairman and Cllr C. Ayres would be inspecting the recently planted trees to see if they were establishing themselves. If some failed to establish, there were still a couple of spare trees left over.
  - ii. No problems were reported with footpaths.
04. Village Hall Committee matters  
Cllr Corrigan-Davies reported that from 5<sup>th</sup> November the hall would be closed to the public. As a pre-school and childcare setting, Skylarks would be the only organisation continuing to use the hall during the November COVID-19 national restrictions.
05. Church  
Nothing to report.

20/135 Highways

01. Update on outstanding matters
  - i. Following a report passed on by the chairman, Highways had stated that they are going to resolve the problem with kerb damage outside the Buck Inn on Church Road ref: ENQ900169756.
02. New matters to be reported
  - i. Magdalen Road on left hand side of road 20 yards before Fleet Timber heading out of the

Chairman's signature: .....

Village the roadway was breaking up.

- ii. Pavement in front of new house. Past fleet timber. Price to address to be obtained from Highways and Harris Road Contractors before writing letter to go to owner.
- iii. The Chairman to continue to chase about the Tilney cum Islington village signs.

20/136 Finance

01. Bank balances as 02 November 2020 were noted.:

- Treasurer's Account – £2,490.04.
- Business Instant Access - £35,661.32
- Unity Trust – £500.00
- Total - £38,661.36

02. Bank reconciliation

It was **resolved** to approve the October bank reconciliation.

03. Payments & receipts to 02 November 2020.

*Table 1: expenditure to 02 November 2020*

Pavee/Paver	Transaction Description	Net	VAT	Gross
Eon UK plc	Streetlight Electricity 01/09/20-30/09/20	£ 98.66	£ 4.93	£ 103.59
Heronwood Landscapes	Grass cut TSL Small areas 11/24 September	£ 96.00	£ -	£ 96.00
Heronwood Landscapes	Grass cut TSL Village Hall 10/24 September	£ 252.00	£ -	£ 252.00
Heronwood Landscapes	Grass cut TSL Westfields 13/27 August	£ 70.00	£ -	£ 70.00
Clerk	Salary October - SCP 22	£ 576.44	£ -	£ 576.44
Clerk	Home office allowance October	£ 22.90	£ -	£ 22.90
Clerk	Microsoft Office 365 Annual Subscription	£ 112.80	£ 22.56	£ 135.36
Norfolk ALC	Being an effective councillor course x 2	£ 108.00	£ 21.60	£ 129.60
M&M Cleaning Services	Bus stop cleaning St John's Road x2	£ 40.00	£ -	£ 40.00
M&M Cleaning Services	Village Gateways TCI x 3	£ 45.00	£ -	£ 45.00
M&M Cleaning Services	Village Gateways TSL x 6	£ 90.00	£ -	£ 90.00
	Total	£ 1,511.80	£ 49.09	£ 1,560.89

- i. It was **resolved** to approve payments as above and for signatories to authorise payments as required. Cllr B. Ayres and Cllr Rayner were to authorise bank payments.
- ii. The following receipts were noted: October bank interest £14.58

20/137 Planning applications

None.

20/138 The following planning application decisions were noted

- i. None.

20/139 General correspondence

- Publication of Proposed Tilney All Saints Neighbourhood Plan was noted
- Norfolk ALC training course update was noted. Cllr Emsworth and Cllr Corrigan-Davies would be attending councillor training later in the week.
- NCC Annual Budget Consultation was noted.
- QE Hospital Patient Experience Survey was noted.
- Information on support available to help people self-isolate was noted.
- West Norfolk Covid-19 update was noted.
- Norfolk ALC Bulletin 23 October 2020 was noted.
- NHS Flu Toolkit October 2020 was noted.
- Norfolk ALC Bulletin of 2/11/2020 was noted.
- West Norfolk early help round up was noted.

20/140 The Chairman reported on Borough and County Council issues:

- i. BCKLWN has reworked its code of conduct and new standing orders. It was attempting to limit the length of time people could speak on agenda items and to sift some of the motions put forward before meetings, in order to reduce the length of meetings.
- ii. New pontoons were now in place on the quay. Discussion were underway about putting more fishing boats down by the Bank House at the end of the quay. However, the number of boats needed to be limited as this was also the emergency quay.
- iii. Some of the pilings at the far end near the Nar outfall were rotten and there was some dispute about responsibility.
- iv. Regarding local government restructuring and metro mayors, it was possible the Borough could go in partnership with North Norfolk District Council to reduce costs.

20/141 Grass cutting contract for 2021

- i. Prices from the current contractor were considered. It was **resolved** to accept these quotes

Chairman's signature: .....

and keep with the existing contractor.

20/142 NCC Parish Partnership Scheme

- i. A quote for a trod on Church Road was considered. Given the massive increase on price of the Tilney cum Islington Trod undertaken in 2016 the quote was rejected as being unaffordable.
- ii. Highways were to be asked the reason for the high price and also whether private contractors would be allowed to undertake the work.

20/143 Matters for next meeting

- i. Presentation on Neighbourhood Planning.
- ii. To consider highways' response regarding the cost of a new Trod on Church Road
- iii. Repairs to Magdalen Road

20/144 It was **resolved** for the next ordinary meeting to take place 7.00pm, Monday, 07 December 2020 via remote attendance

20/145 The chairman closed the meeting at 19:37hrs.

Chairman's signature: .....