

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend, an ordinary meeting of the Parish Council to be held 7pm Monday, 07 September 2020. In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP 2020), this meeting will be held via remote attendance using the following link:

<https://us02web.zoom.us/j/84844003074?pwd=WXViU2k4dTE0VWhNaG1RTnFEN2NmQT09>

Telephone: 0203 481 5240 / 0131 460 1196 / 0203 051 2874 / 0203 481 5237

Meeting ID: 848 4400 3074; Password: 461647

Information for members of the public & press:

Members of the public and press are welcome. To join the meeting, click on above link 10 minutes before the time of the meeting. This can be done via computer, android/apple device, or by telephone. Late arrivals may not be admitted into the meeting.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chair, please raise your hand (using the virtual hand raise button) and wait to be asked to speak. A question shall not require a response, nor start a debate. The chair may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda, and microphones should be muted.

Please note that the meeting may be recorded, and attendees' images captured.



Robert Smith

Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12

9QQ. Email: robertsmith@tslclerk.org. Tel: 01406 359353.

AGENDA

1. To note members' attendance and to receive apologies for absence
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. Public Participation
 - i. To receive representations relating to matters on the agenda.
 - ii. To receive representations or questions on other matters.
4. To approve the previous minutes of the meeting held on Monday, 06 July 2020.
5. To make presentation to Mr Des Calton recognising his services to the Parish Council.
6. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill vacancy, in accordance with the Representation of the People Act 1985 s.21 (2)(a), and the Parish Council's co-option policy.
7. To receive a report on police matters
 - i. Community Update - August
 - ii. Consumer scam alerts
 - iii. Police Connect
8. To receive the clerk's report/matters arising from last month's meeting
9. To receive reports:
 - i. Chairman
 - ii. Footway lighting
 - iii. Footpath and tree
 - iv. Village hall
 - v. Church
10. Highways and footways
 - i. Update on outstanding matters.
 - ii. To consider highway maintenance issues suitable for reporting for action by community Rangers for visit scheduled in October.

iii. To report any other matters.

11. Financial matters

i. To note bank balances.

ii. To approve the July bank reconciliation.

iii. To approve the August bank reconciliation.

iv. To ratify the clerk's pay award (2.7%) applicable from 1 April 2020, in line with the National Joint Council agreement for local government services.

v. To consider payments to 07 September 2020, as below:

| Vchr | Payee/Payer | Transaction Description | Net | VAT | Gross |
|------|----------------------|---|-----------|---------|-----------|
| 34 | Eon UK plc | Streetlight Electricity 01/06/20-30/06/20 | £ 98.66 | £ 4.93 | £ 103.59 |
| 35 | Eon UK plc | Streetlight Electricity 01/07/20-31/07/20 | £ 101.95 | £ 5.10 | £ 107.05 |
| 36 | Heronwood Landscapes | Grass cut TCI 01/16/30 July | £ 30.00 | £ - | £ 30.00 |
| 37 | Heronwood Landscapes | Grass cut TSL Small areas 01/16/30 July | £ 159.00 | £ - | £ 159.00 |
| 38 | Heronwood Landscapes | Grass cut TSL Village Hall 01/16/30 July | £ 378.00 | £ - | £ 378.00 |
| 38 | Heronwood Landscapes | Grass cut TSL Westfields 01/06 July | £ 140.00 | £ - | £ 140.00 |
| 39 | Clerk | Backdated pay award April/May/June - SCP 22 | £ 35.20 | £ - | £ 35.20 |
| 39 | Clerk | Salary July - SCP 22 | £ 575.54 | £ - | £ 575.54 |
| 39 | Clerk | Home office allowance July | £ 22.90 | £ - | £ 22.90 |
| 39 | Clerk | Salary August - SCP 22 | £ 575.54 | £ - | £ 575.54 |
| 39 | Clerk | Home office allowance August | £ 22.90 | £ - | £ 22.90 |
| 39 | Clerk | Stamps | £ 10.35 | £ - | £ 10.35 |
| 39 | Clerk | Travel - post vacancy notices | £ 11.25 | £ - | £ 11.25 |
| 39 | Clerk | SLCC Membership fees (0.25*£281) | £ 70.25 | £ - | £ 70.25 |
| 40 | PKF Littlejohn LLP | External audit | £ 200.00 | £ 40.00 | £ 240.00 |
| | | Total | £2,431.54 | £ 50.03 | £2,481.57 |

Clerk to advise details of any late payments issued in addition to those listed.

vi. To note receipts: July bank interest £28.04; August bank interest £16.23.

vii. To note the conclusion of the audit of the accounts for the year ended 31 March 2020 and the receipt of the external auditor's report and certificate.

12. To consider planning applications

i. 20/01116/F: TF Motorcycles, New Road, PE34 4QF. Proposed extension for Cafe & showroom.

ii. Any late applications.

13. To note comments on planning decisions submitted on behalf of the Parish Council

i. 20/01014/F: Removal of agricultural occupancy restriction. The Orchards, Mill Lane, PE34 4QE. No Comment 07/08/20.

ii. 20/00324/LDE: Continued use of two caravans. 10 Spice Chase. No Comment 10/08/20.

14. To note Borough Council planning decisions

i. 20/00631/F: Windsor Farm 79 Church Road, PE34 4QQ - Extension to nature pond and construction of storage shed. Delegated Decision. Permitted.

15. To note new property address

16. To receive and consider general correspondence

i. Consultation Invitation on the Terrington St John Neighbourhood Plan.

ii. Letter of thanks from Westfields' resident.

iii. Email and press release following Invest West Norfolk consultation.

iv. Invitation and poster to join in National Fitness Day.

v. Information on Well-Being climate action initiative.

vi. Request to register support for faster internet speed.

vii. NALC upcoming training courses.

viii. NALC monthly bulletin.

ix. Norfolk & Waveney CCG consultation on future care preferences.

x. Covid-19: Voices from the frontline – virtual event Thursday 03 September 2020, 6.00pm-7.30pm

xi. Any late correspondence

17. To receive and consider Borough and County Council Issues

i. BCKLWN Statement of Licensing Policy.

ii. Other matters as raised by the chairman/Borough councillor.

18. To consider an invitation to bid for the NCC Parish Partnership Scheme

19. To consider items for the next agenda

20. To resolve for the next ordinary meeting to take place 7.00pm, Monday, 5 October 2020 and to agree the location.