

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of the Parish Council meeting held 7.40pm, Monday, March 2, 2020 in Tilney St Lawrence Village Hall, Magdalen Road.

In attendance: Cllrs B. Ayres (chairman), J. McManus (vice-chairman), C. Ayres, D. Calton, P. Cullen, J. Day, D. Emsworth, H. Greenwood, G. Place, D. Rayner.

Clerk: R. Smith

Public: One member of the public was present

[Action by]

20/032 **Apologies for absence (1)**

Apologies were received from Cllr Corrigan-Davies, Cllr Mills, Cllr Savage.

20/033 **Declarations of interest in items on the agenda (2)**

Cllr McManus declared an interest in planning application 20/00250/F, being a near neighbour.

20/034 **Public Participation (3)**

There were no requests from members of the public to address the meeting.

20/035 **Minutes of the previous meeting (4)**

It was **resolved** to approve the minutes of the meeting held on 03/02/2020.

20/036 **Police matters (5)**

It was noted that the January local police newsletter had been received.

20/037 **Clerk's report (6)**

- i The website had been updated.
- ii Planning comments had been submitted as resolved.
- iii Cllr Corrigan-Davies' declaration of pecuniary and other interests had been returned to the District's monitoring officer as required.
- iv The Pension's Regulator reenrolment declaration had been completed and submitted as required.
- v Updated councillor information including the addition of contact details for Cllr Emsworth and Cllr Corrigan-Davies had been provided to the 'Village News' magazine, for inclusion in the March 2020 edition.
- vi The two Tilney cum Islington signs for the village gateways south of the Village were due to be delivered to the clerk on Wednesday 4th March.

20/038 **Reports (7)**

.01 **Chairman**

The chairman and the clerk had undertaken an inspection of the state of the High Road, Tilney cum Islington.

.02 **Footway lighting**

Nothing to report.

.03 **Footpath, tree, and bus stop**

- i Within the budget of Open Spaces spending, it was **resolved** to authorise the cleaning of the Village signs.
- ii Within the budget of Opens Spaces spending, it was **resolved** to authorise the cleaning of the bus stops.
- iii Complaints concerning the condition of a housing association property on Westfields had been reported by Cllr Greenwood to Freebridge Community Housing.

.04 **Village Hall**

Cllr Cullen read out his report (see appendix 1).

Chairman's signature:

.05 Church

Cllr Place read out his report (see appendix 2).

20/039 Highways (8)

.01 Update on outstanding matters

- Wrongly placed Lynn Road signs on Wigginhall Road could not be located. No further action required.
- The redundant street name plate at the junction of Gravel Bank and Magdalen Road had been reported to BCKLWN.
- Traffic cone in dyke on Church Road to be removed. Reported ENQ900159422.
- Diversion/Road Closed sign in dyke on School Road. Reported ENQ900159421.
- Fly tipping of plasterboard and tyres on Gravel Bank was removed by BCKLWN.
- Pothole o/s 21 St John’s Road. ENQ900153633. Highways report as resolved.
- Pothole o/s 74 School Road. ENQ900152146. Highways report as resolved.
- Overgrown weeds on the footpath o/s plot on Westfields Close. ENQ900153629. Highways report still to be resolved.
- No.50 High Road. Pothole. ENQ900157451. Highways could not find the problem.
- Large pothole on Church Road adjacent to footpath #1. ENQ900157470. Highways report that they could not find the problem. To be reported again. **[clerk]**
- Following a list of 16 items on High Road, Tilney cum Islington, being reported via NCC portal ENQ900157451/53/54/55/56/57/58/59/60/61/63/64/65/66/67/68 Highways report that they could not find a problem. The following action had since been taken:
 - o The chairman and clerk inspected High Road, TCI 17/02/20
 - o ENQ900157459 above on bridge by Islington pumping station reported again with photograph. ENQ900159428.
 - o Email sent to Highway Officer cc Highways Manager requesting a report on a condition of the High Road, Tilney cum Islington, with a timetable for repair.
- Damaged traffic light at Wigginhall Lane/Moorditch Lane reported. ENQ900159429.

.02 New matters

- i Fly tipping of around 12 bags of rubbish between Subscription Bridge and Lords Bridge to be reported to the Borough Council **[clerk]**
- ii Large pothole opposite 56 Magdalen Road to be reported. **[clerk]**
- iii Road between Spice and 56 Magdalen Road requires haunching where the road’s gully has collapsed. To be reported to highways. **[clerk]**
- iv Fly tipped drums of used oil on New Road had been reported to the Borough Council by Cllr McManus. **[clerk]**

20/040 Finance (9)

.01 Bank balances as at March 2, 2020:

- Treasurer’s Account – £6,532.10
- Business Instant Access - £16,986.30
- Unity Trust – £446.00
- Total - £23,964.40

.02 Payments & receipts to 02 March 2020.

| Vchr | Payee/Payer | Transaction Description | Net | VAT | Gross |
|------|-------------|---|------------|----------|------------|
| 78 | BCKLWN | Dog Waste Collection (x1) 26/02/19 - 28/02/20 | £ 76.96 | £ 15.39 | £ 92.35 |
| 79 | BCKLWN | Dog Waste Collection (x5) 26/02/19 - 28/02/20 | £ 384.80 | £ 76.96 | £ 461.76 |
| 80 | Eon UK plc | Streetlight Electricity 01/01/20-31/01/20 | £ 101.95 | £ 5.10 | £ 107.05 |
| 81 | Clerk | Travel | £ 20.70 | | £ 20.70 |
| 81 | Clerk | Salary February - SCP 21 | £ 554.30 | | £ 554.30 |
| 81 | Clerk | TCI Village Gateway Sign | £ 117.48 | £ 23.50 | £ 140.98 |
| 81 | Clerk | Stamps | £ 16.80 | | £ 16.80 |
| | | Total | £ 1,272.99 | £ 120.95 | £ 1,393.94 |

Chairman’s signature:

- i It was **resolved** to approve payments as above
- ii There were no late payments.
- iii Receipts: interest - £14.31.
- iv It was **resolved** to authorise the signing of the Unity Trust Bank mandate to removing Mr Douglas Jones as an authorised signatory.
- v It was **resolved** to authorise the signing of the Unity Trust Bank mandate - any three signatories must sign.
 - Existing signatories: Cllr Barry Ayres; Cllr Christine Ayres; Cllr Philip Cullen
 - New signatories: Cllr Jeremy McManus; Cllr Dane Rayner; Mr Robert Collingwood Smith, Clerk & RFO – to allow the authorisation of payments only as stipulated under Financial Regulation 5.5.
- vi The receipt of the acknowledgement of the re-declaration of pension regulatory requirements was noted.

20/041 Planning applications (10)

.01 Applications

20/00250/F: Victory House, 1 Magdalen Road, PE34 4QX. Part demolition and extension of outbuilding to form an office, shower room and store. It was **resolved** to make no comment.

.02 Decisions

19/01837/F: The Corner Shop, 1 St Johns Road, PE34 4QJ. Proposed extension to the Village Shop and alterations to the existing entrance. Permitted.

20/042 General correspondence (11)

- i An email regarding Cash Pilots was noted. No further action to be undertaken as the local Post Office sufficed.
- ii An update on Norfolk and Waveney Clinical Commissioning Group merger was noted.
- iii Public Works Loan Board (PWLB) – It was noted that the Public Works Loan Commissioners had been abolished and its powers, duties, assets and liabilities transferred to HM Treasury as of 25th February 2020.

20/043 Borough and County Council matters (12).

- i As the Borough approached its year end the chairman reported that debating in chambers was lively.
- ii The King's Lynn Innovation Centre (KLIC) was now making an annual contribution of around £250k to the Borough Council. KLIC II would not be progressing at this time.
- iii Concerns had been expressed regarding the proposed housing scheme on the flood plain off Queen Mary Road/Parkway.
- iv It was requested that the availability of NCC Parish Partnership Schemes be reported on at the next meeting. **[clerk].**

20/044 To consider new dog bin at Magdalen Road junction with Spice Chase (13)

It was **resolved** to apply for a new dog bin on the corner Magdalen Road and Spice Chase.

20/045 Tree planting – Cllr C Ayres (14)

Trees were due for delivery by 13th March. It was intended for planting to take place Saturday 14th March.

20/046 Items for the next agenda (16)

NCC Parish Partnership Schemes.

20/047 Next meetings (17)

Parish Council Meeting - 7.15pm, Monday, 6 April 2020

There being no other business the chairman closed the meeting at 8.30pm.

Chairman's signature: