

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Notice is hereby given, and all members of the Council are summoned to attend, the annual meeting of the Parish Council to be held on Monday, 01 June 2020 at 3.00pm. In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP 2020), this meeting will be held via remote attendance using the following link:

<https://us02web.zoom.us/j/82963189962?pwd=ODVldWVQMllwTTTh2dk1aUXRIYkludz09>

Information for members of the public & press:

Members of the public and press are welcome. To join the meeting, click on above link 10 minutes before the time of the meeting. This can be done via computer, android/apple device, or by telephone. Late arrivals may not be admitted into the meeting.

At the agenda item for public participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak when invited by the chair, please raise your hand (using the virtual hand raise button) and wait to be asked to speak. A question shall not require a response, nor start a debate. The chair may direct a written or oral response to be given. Members of the public should not speak at any other time unless otherwise indicated on the agenda, and your microphone should be muted.



Robert Smith
Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ.

Email: robertsmith@tslclerk.org. Tel: 01406 359353.

AGENDA

1. To elect the chair for the year 2020/21. A declaration of chair's acceptance of office to be signed and submitted to the clerk at the earliest opportunity.
2. To elect the vice-chair for the year for the year 2020/21. A declaration of vice-chair's acceptance office to be signed and submitted to the clerk at the earliest opportunity.
3. To note members' attendance and to receive apologies for absence
4. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
5. To resolve that Standing Orders incorporate the provisions of LAPCP 2020 and are updated accordingly.
6. Public Participation
 - i. To receive representations relating to matters on the agenda.
 - ii. To receive representations or questions on other matters.
7. To approve the previous minutes.
8. To receive and consider nominations for committees.
 - i. To resolve that budgetary matters will continue to be dealt with by full council.
 - ii. To resolve that the chair and vice-chair be appointed to the personnel committee.
 - iii. To elect a representative to report on Footpaths and Trees.
9. To receive and consider nominations for representatives on outside bodies.
 - i. Village Hall.
 - ii. Church matters.
 - iii. Police matters.
10. To receive a report on police matters
11. To receive the clerk's report/matters arising from last month's meeting
12. To receive reports:
 - i. Chairman
 - ii. Footway lighting
 - iii. Footpath and tree
 - iv. Village hall
 - v. Church

13. Highways and footways
 - i. Update on outstanding matters.
 - ii. To report any new matters.
14. To ratify emergency coronavirus resolutions CV1 through to CV15, as previously resolved by councillors via email polls and as published on the [Parish Council website](#).
15. Financial matters
 - i. To note bank balances
 - ii. To consider payments to 1st June 2020:

Vchr	Payee/Payer	Transaction Description	Net	VAT	Gross
18	Eon UK plc	Streetlight Electricity 01/04/20-30/04/20	£ 98.56	£ 4.93	£ 554.30
19	Heronwood Landscapes	Grass cut TCI 10/04 & 22/04	£ 20.00		£ 20.00
19	Heronwood Landscapes	Grass cut TSL Small areas 06/04 & 22/04	£ 96.00		£ 96.00
19	Heronwood Landscapes	Grass cut TSL Village Hall 06/04 & 22/04	£ 252.00		£ 252.00
19	Heronwood Landscapes	Grass cut TSL Westfields 06/04 & 22/04	£ 140.00		£ 140.00
20	Clerk	Salary May - SCP22	£ 563.60		£ 563.60
20	Clerk	Home office allowance	£ 22.90		£ 22.90
20	Clerk	tsclerk.org Domain Renewal (123.Reg)	£ 15.99	£ 3.20	£ 19.19
		Total	£1,209.05	£ 8.13	£ 1,667.99

- iii. Clerk to advise details of any late payments issued in addition to those listed.
 - iii. To note receipts since last meeting: precept £23,407; CTS grant £298; interest £48.04; VAT reclaim £3,589.06; CIL payment £1,300.56; Brickyard rent £354.94.
 - iv. To approve the [actual vs. budget out-turn report for year ended 31st March 2020](#).
 - v. To approve the [financial accounts for the year ended 31st March 2020](#).
 - vi. To approve the [bank reconciliation for the year ended 31st March 2020](#).
 - vii. To approve the [asset register as at 31st March 2020](#).
 - viii. To receive [the annual internal audit report 2019/20](#) (AGAR page 3 of 6) noting that all relevant control objectives are appropriate and satisfactory and that no weaknesses in control have been identified.
 - ix. To receive the detailed [internal auditor's report for 2019/20](#). Noting:
 - a) Recommendation R2 has already been incorporated into the accounts.
 - b) Recommendation R1 – Standing Orders and Financial Regulations to be reviewed before end of 2020 to incorporate, when promulgated, NALC recommendations regarding the current £25,000 limit for formal tender action.
 - x. To agree and approve the [annual governance statement 2019/20](#) (AGAR page 4 of 6).
 - xi. To approve the [explanation of variance 2019/20](#).
 - xii. To approve the [annual accounting statements 2019/20](#) (AGAR page 5 of 6).
16. To resolve that while meetings are being held by remote attendance, planning matters are to continue to be dealt with through email consultations in accordance with the Parish Council's planning policy
17. To receive and consider general correspondence
18. To receive and consider Borough and County Council Issues
19. To consider items for the next agenda
20. Next meeting: 3.00pm, Monday, 6 July 2020