

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End




Notice is hereby given, and all members of the Council are duly summoned to attend, an ordinary meeting of the Parish Council, to be held in the Village Hall at 7:00pm, Monday, 4 November 2019. All are welcome, and 15 minutes is set aside for public participation when a short statement may be made, or a question asked. Non-members may not take part in discussions during any other part of the meeting.





Robert Smith
Clerk












Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ. Tel: 01406 359353. Email: robertsmith@tslclerk.org

Agenda

1. To receive apologies and reasons for absence
2. To receive declarations of disclosable pecuniary or other interests not previously notified to the Monitoring Officer and any written requests for dispensation.
3. To adjourn the meeting for public participation (maximum of 15 minutes).
4. To agree the minutes of the Parish Council meeting held on 7 October 2019
5. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill a vacancy arising from the May 2019 election.
6. To receive a report on police matters
 - i. October newsletter 
 - ii. Police Connect 
 - iii. CCTV incident report of teenagers climbing on Village Hall roof. 
7. To receive the clerk's report/matters arising from last month's meeting
8. To receive reports:
 - i. Chairman
 - ii. Footway lighting
 - iii. Footpath and tree
 - iv. Village hall
 - v. Church
9. Highways and footways
 - i. Update on outstanding matters.
 - ii. To report any new matters.
10. Finance
 - i. To note bank balances.
 - ii. To consider payments to 04 November 2019 as below:

Vchr	Inv. Date	Invoice No.	Payee/Payer	Transaction Description	Net	VAT	Gross
59	03/10/19	H17A8914FA	Eon UK plc	Streetlight Electricity 01/09/19-30/09/19	£ 98.66	£ 4.93	£ 103.59
60	31/10/19		Clerk	Travel	£ 10.35	£ -	£ 10.35
60	31/10/19		Clerk	Office 365 Annual Subscription	£ 112.80	£ 22.56	£ 135.36
60	31/10/19		Clerk	Salary October - SCP 20	£ 545.24	£ -	£ 545.24
61	30/09/19	001266	Heronwood Landscapes	Grass cutting TCI 12/09 and 30/09	£ 20.00	£ -	£ 20.00
62	30/09/19	001274	Heronwood Landscapes	Grass cutting small areas 02/09, & 17/09 + footpath #1	£ 121.00	£ -	£ 121.00
63	30/09/19	001275	Heronwood Landscapes	Grass cutting Village Hall 02/09, & 23/09	£ 252.00	£ -	£ 252.00
63	30/09/19	001275	Heronwood Landscapes	Grass cutting Westfields 23/09	£ 70.00	£ -	£ 70.00
64			M&M Cleaning Services	Cleaning 3 x Village Gateways Islington	£ 45.00	£ -	£ 45.00
				Total	£ 1,275.05	£ 27.49	£ 1,302.54

- iii. To consider any late payments.
- iv. To note receipts: interest - £9.77; bank refunds - £58.00.
- v. To consider 2nd quarter budget review 
- vi. To consider the 2nd quarter bank reconciliation 

- vii. To consider 2020/21 draft budget 
- 11. To consider planning matters
 - i. Applications
 - [19/01837/F](#): The Corner Shop, 1 St Johns Road, PE34 4QJ. Extension and alterations to entrance.
 - ii. Decisions
 - 19/01058/F: Duncans Farm, Lynn Road, PE34 4RU. Barn conversion. Permitted.
 - 19/01450/F: Site South of 2B Westfields Close. Detached dwelling. Permitted.
 - 19/00074/TPO: 78 St Johns Road. Removal of tree overhang. Permitted.
 - 19/00948/F: E of 10/12 & N of 19 Spice Chase. Residential development. Withdrawn.
 - 19/01404/F: Holly Manor, Lynn Road. Extension. Permitted.
- 12. To note Community Infrastructure Levy (CIL) reporting & spending requirements.  
- 13. To receive and consider general correspondence
 - i. TSB apology and credit. 
 - ii. NALC bulletin. 
 - iii. Norfolk Fire & Rescue Service's draft Integrated Risk Management Plan.  
 - iv. Mental Health Services Update 
 - v. Donation request from Norfolk Citizens' Advice 
 - vi. NHS update on merger of the five Norfolk & Waveney CCGs 
 - vii. Any late correspondence
- 14. To receive and consider Borough and County Council Issues
 - i. [Consultation for the 2020/2021 Council Tax Support scheme.](#)
 - ii. Any other matters.
- 15. To consider dog poo bin at Moorditch Lane, Islington
- 16. To consider tree planting at the playing field for National Tree Week 23/11/19 – Cllr. C. Ayres.
- 17. To consider meeting dates for 2020 
- 18. To consider items for the next agenda
- 19. Next meeting: 7.00pm, Monday, 2 December 2019
- 20. To consider moving into closed session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
- 21. To consider quote for replacement glass for damaged bus shelter [CONFIDENTIAL, as matters relate to terms of tenders, or proposals in negotiations].