

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Notice is hereby given, and all members of the Council are duly summoned to attend, the **annual meeting** of the Parish Council, to be held in the Village Hall at 7:00pm, Monday, 13 May 2019. All are welcome, and 15 minutes is set aside for public participation when a short statement may be made, or a question asked. Non-members may not take part in discussions during any other part of the meeting.



Robert Smith
Clerk

Curlew Lodge, Guy's Head Road, Sutton Bridge, PE12 9QQ.
Email: robertsmith@tslclerk.org. Tel: 01406 359353.

Agenda

1. To receive nominations for and to elect a Chairman for the year.
2. To receive nominations for and to elect a Vice-chairman for the year.
3. To record the signing of Chairman's and Vice-chairman's declarations of acceptance of office.
4. To adjourn the meeting for public participation (maximum of 15 minutes).
5. To receive apologies and reasons for absence
6. To receive declarations of personal and/or prejudicial interests.
7. To receive and consider nominations for committees.
8. To receive and consider nominations for representatives on outside bodies.
9. To appoint the Internal Auditor for the forthcoming year.
10. To receive a report on police matters
11. To receive the clerk's report/matters arising from last month's meeting
12. To receive reports:
 - i. Chairman
 - ii. Footway lighting
 - iii. Footpath and tree
 - iv. Village hall
 - v. Church
13. Highways and footways
 - i. Update on outstanding matters.
 - ii. To report any new matters.
14. Finance
 - i. To note bank balances.
 - ii. To consider payments to 13th May 2019:

Inv.Date	Invoice No.	Payee/Payer	Transaction Description	Net	VAT	Gross
01/04/19	002838	Norfolk ALC	Subscription	£280.11		£280.11
01/04/19	002838	Norfolk ALC	Website Hosting	£35.00		£35.00
31/03/19	001109	Heronwood Landscapes	Grass Cutting Small Areas 27/03/19	£53.50		£53.50
31/03/19	001110	Heronwood Landscapes	Grass Cutting Village Hall 27/03/19	£120.00		£120.00
31/03/19	001101	Heronwood Landscapes	Grass Cutting TCI 28/03/19	£10.00		£10.00
01/04/19	20-1090-2	King's Lynn IDB	Drainage Rates y/e 31/03/2020	£29.32		£29.32
30/04/19		Clerk	Travel	£33.75		£33.75
30/04/19		Clerk	Salary April - SCP 25	£519.14		£519.14
04/05/19		Dave Large	Refurbish bus stops x 2	£720.00		£720.00
04/05/19		Dave Large	Notice boards repair x 2	£180.00		£180.00
19/03/19	089899	Eon Energy Solutions Ltd	Streetlight Maintenance Q/E 31/03/19	£232.56	£46.51	£279.07
04/04/19		M&M Cleaning Services	TSL Village Gateways Cleaning x 6	£90.00		£90.00
04/04/19		M&M Cleaning Services	TCL Village Gateways Cleaning x 3	£45.00		£45.00

- iii. To consider any late payments.
- iv. To note receipts: precept - £22,208.00; CTS grant - £297.00.

- v. To consider end of year accounts
 - vi. To consider the asset register.
 - vii. To consider the period for the exercise of public rights.
 - viii. To review the Parish Council's financial risk assessments, payment approval procedures and financial controls.
15. To consider planning matters
- i. Applications
 - 19/00768/PACU3: Agricultural Packing Facility, Salgate Farm, Islington Road, Tilney All Saints. Change of use of agricultural building to 5 dwelling houses.
 - 19/00739/F: Nolans, 22 Magdalen Road, PE34 4RE. Side extension to Bungalow.
 - 19/00725/F: The Willows, New Road, Terrington St John, PE14 7RX. Proposed single storey rear extension and internal alterations.
 - 19/00695/F: Holly Manor, Lynn Road, Tilney All Saints, PE34 4RT. Proposed garage and dog run.
 - 19/00675/O: Land at Joyces Farm, School Road, Tilney St Lawrence. Outline Application: construction of two dwellings. Comment submitted in accordance with Council's planning policy.
 - 19/00619/F: 20 Westfields, Tilney St Lawrence, PE34 4QS. Detached two-storey dwelling with garage.
 - 19/00604/F: 84 Church Road, Tilney St Lawrence, PE34 4QQ. Single storey side extension, garage conversion, infill extension & new detached garage. Comment submitted in accordance with Council's planning policy.
 - 19/00036/TPO: 95 School Road, Tilney St Lawrence, PE34 4QZ. 2/TPO/02172: Group 1 - Various works to trees in this group as detailed on application form.
 - ii. Decisions
 - 19/00385/F: Lyndene, 95 Church Road, Tilney St Lawrence, PE34 4QQ. Construction of single storey rear extension. Permitted.
16. To receive and consider general correspondence
- i. Notice of Public Space Protection Order
 - ii. List of CiL parish payments list
 - iii. Information from Norfolk Accident Rescue Service (NARS)
 - iv. Any late correspondence
17. To receive and consider Borough and County Council Issues
- i. To consider the Local Plan
18. To consider items for the next agenda
19. Post-election matters
- i. Declaration of acceptance of office
 - ii. Code of conduct
 - iii. Election expenses
 - iv. Register of members' disclosable pecuniary interests
 - v. Vacancies to be filled by co-option
20. Next meeting: 7.00pm, Monday, 3 June 2019