

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of The Parish Council Meeting held on Monday, February 4, 2019 in Tilney St Lawrence Village Hall, Magdalen Road, At 7pm

In attendance: Cllrs B. Ayres (chairman), C. Ayres, D. Calton, P. Cullen, H. Greenwood, J. McManus, G. Place, D. Rayner, R. Savage, S. Sherburn-Wykes.

Clerk: R. Smith

Public: None

[Action by]

19/016 **Apologies for absence (1)**

Cllrs. D. Jones, E. Jones, J. Day, C. Mills.

19/017 **Declarations of interest in items on the agenda (2)**

None.

19/018 **Public Participation (3)**

As no members of the public were present, the meeting was not adjourned.

19/019 **Minutes of the previous meeting (4)**

It was **resolved** to approve the minutes of the meeting held on 7 January 2019.

19/020 **Police matters (5)**

Nothing to report.

19/021 **Clerk's report (6)**

i The website had been updated.

ii The application for the new bank account was continuing. [clerk]

iii The precept requirement had been submitted as resolved.

iv The Village Hall agreement had been signed and returned.

v Streetlight 42 Magdalene Road had been reported and repaired.

vi Streetlight 35 Church Road had been reported and repaired.

vii Fly tipping along Lynn Road had been reported.

19/022 **Reports (7)**

.01 **Chairman**

i Norfolk & Waveney Enterprise Services (NWES) were handing back the Kings Lynn Innovation Centre (KLIC) to the Borough Council due to the original £2.75m loan remaining unpaid. Services would not be affected.

ii West of Ouse Internal Drainage Board land development was underway.

.02 **Footway lighting**

i Streetlight 71, Workhouse Lane to be reported as not working. [clerk]

ii Streetlight 28, Westfields to be reported as not working. [clerk]

.03 **Footpath, tree, and bus stop**

Nothing to report.

.04 **Village Hall**

i Cllr Cullen's read out his report (see appendix 1).

ii A new editor for the Village News magazine was noted. A request for councillors' details to be included in next addition to be made. [clerk]

.05 **Church**

Cllr Place read out his report (see appendix 2).

19/023 **Highways (8)**

.01 **Update on outstanding matters**

i Highways report that the road surface damage at the junction of Spice Chase with

Chair's signature:

School Road, had been resolved. ENQ900141152.

- ii Highways report that the potholes opposite 79 Church Road had been resolved. ref ENQ900141494.
- iii Highways state that they had inspected and would resolve the broken finger sign for No.1 footpath.

.02 New matters:

- i Approximately 7 bags of fly tipped rubbish to be reported in old access road opposite Mill Lane. **[clerk]**
- ii Cllr McManus reported on his litter picking collections in 2018, which included: 131 black bags; 2 tyres, 1 sandbag, 1 lawnmower, ½ fence panel, 1 metal frame; 2 colostomy bags, plethora of nappies, assorted electrical, plumbing and builders' materials.

19/024 Finance (9)

.01 Bank balances

- Treasurers Account, balance as at February 4, 2019 - £11,801.45.
- Business Instant Access, balance as at February 4, 2019 - £11,851.92.

.02 Payments to 04 February 2019 as below:

Inv. Date	Invoice No.	Payee/Payer	Transaction Description	Net	VAT	Gross
03/01/19	H16A9B7581	Eon UK plc	Electricity 01/12 - 31/12/18	£238.74	£47.75	£286.49
21/01/19	088511	Eon Energy Solutions Ltd	Streetlight repair	£31.27	£6.25	£37.52
04/02/19	088938	Eon Energy Solutions Ltd	Streetlight repair	£31.27	£6.25	£37.52
31/01/19		Clerk	Salary January - SCP 25	£519.13		£519.13
31/01/19		Clerk	Travel	£10.35		£10.35

- i It was **resolved** to approve payments as above.
- ii The following receipts were noted: £10.02 interest payment.
- iii It was **resolved** to accept income and expenditure and bank reconciliation reports for quarter 3 as presented by the clerk. Councillors noted expenditure was within budget.

19/025 Planning applications (10)

.01 Applications

- i 19/00134/F: 29 Magdalen Road, PE34 4RF. Variation to 18/01435/F of Conditions 2 - 3 to amend external finish from render to brickwork and to update the FRA. It was **resolved** to make no comment about the application.

.02 Decisions

- i 18/01435/F: 29 Magdalen Road PE34 4RF. 2 semi-detached Dwellings. Permitted. 11 January 2019. Delegated Decision.
- ii 18/02270/F: 99 High Road Tilney cum Islington, PE34 3BL. Replacement roof to existing side conservatory. Permitted. 23/01/19. Delegated Decision.

19/026 General correspondence (11)

- i British Red Cross request for volunteers to be sent to Village Magazine.
- ii Civic Voice survey request.
- iii West Norfolk Clinical Commissioning Group newsletter.
- iv Police Connect:
 - Scam alerts: fake calls from HMRC; International Postcode lottery letters; telephone calls claiming internet has been compromised; Tesco Christmas prize draw.
 - Rogue traders: doorstep roofing work; free loft inspections; garden furniture; pressure washing; gravel driveways.
- v Visit East of England request for high-resolution images of villages for their site.

19/027 Borough and County Council Issues (12)

- i Available BCKLWN dog fouling notices were to be applied for. **[clerk]**
- ii BCKLWN Parish Council election information:

Chair's signature:

- It was resolved that hard copies of the nomination forms should be printed for the Parish Council and posted to the clerk from the Borough Council. These would then be distributed to Councillors. **[clerk]**
- While Councillors were responsible for ensuring that they completed and returned their nomination packs correctly, the chairman offered to submit the forms on Councillors' behalf, if they sent the completed forms to him.

iii The availability of BCKLWN Authority Monitoring Reports was noted.

iv The availability of NCC Children's Service results of consultation was noted.

19/028 Items for the next agenda (13)

No items were suggested.

19/029 To consider invitations to Annual Parish Meeting (14)

i Changes were noted for the contact details for the Short Mat Bowls club.

ii Cllr Cullen would invite the football training organiser.

19/030 Next meetings (15):

i Annual Parish Meeting – 7.00pm, Monday, 4 March 2019

ii Parish Council Meeting – 7.30pm, Monday, 4 March 2019

19/031 It was resolved to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2) (16)

19/032 To consider proposal to convert street lights to LED (17)

It was **resolved** for a Public Works Loan Board application be drawn up with a view to raise finance for the replacement of the old lanterns with LED. The required quotes to be obtained. **[clerk]**

19/033 To consider quotes for bus stop refurbishments (18)

Contractor to contact the chairman to clarify specification for works. **[clerk]**

19/034 To consider quotes for notice board refurbishments (19)

Some quotes were still awaited. **[P.Cullen]**

There being no other business the chairman closed the meeting at 7.56pm.

Chair's signature: