

The Tilney St. Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of The Parish Council meeting held on Monday 3rd October 2016 in the Village Hall, Tilney St Lawrence at 7.30pm.

Councillors in attendance: B.Ayres (Chairman), C.Ayres, D.Calton, P.Cullen, H.Greenwood, D.Jones (Vice-Chairman), E.Jones, J.McManus, Cllr C. Mills, G. Place, A Sapey.

Clerk: R.Smith

Public: None

Action by:

16/151 Absence, apologies and reasons for absence

Apologies for absence were received from Cllr Savage who was unwell, and Cllr Day who had unavoidable family commitments.

16/152 Declarations of interest in items on the agenda.

There were none made.

16/153 Minutes of the previous meeting.

The minutes of the previous Council meeting held on 5th September 2016 were AGREED by Councillors and were signed by the Chairman as an accurate record.

16/154 Casual Vacancies

.01 Tilney St Lawrence Ward

- i Mrs Helen Greenwood had applied for the vacancy representing the Tilney St. Lawrence Ward. There were no other applications.
- ii Following questions, members unanimously resolved to co-opt Mrs Greenwood onto the parish council.
- iii A declaration of acceptance of office for Mrs Greenwood was duly signed and witnessed. A code of conduct declaration was signed. A register of pecuniary interests was to be completed and returned to the Clerk by the next meeting.
- iv The Chairman welcomed Mrs Greenwood onto the Council.

Cllr
Greenwood

.02 Tilney cum Islington Ward

- i No applications had been received for this vacancy. The vacancy would continue to be publicised on the parish council's website.

Clerk

As there were no members of the public present the meeting was not adjourned.

16/155 Clerk's report/matters arising not covered by the agenda.

.01 Transparency fund application

- i This has been submitted to Norfolk ALC, decision awaited.

.02 BCKLWN Local Plan

- i Information regarding the parish was sent to BCKLWN to assist with the completion of the local plan.

.03 Dog bin

- i Cllr Sapey had installed the dog bin, for which the Chairman expressed the Council's thanks.
- ii The installation equipment will now be collected by Earth Anchors.

Clerk

.04 Electricity for Street Light

- i An invoice from Yü Energy for supply from 7th July had yet to be received.

.05 Grass Cutting.

- i The grass at the Tilney cum Islington sign had been cut.

Chairman's signature:

.06 Highways Matters

- i ENQ900038217: Pothole at 29 Westfields - Highways had inspected and would resolve the problem.
- ii ENQ900038224: Pothole at junction of Millfield Close - Highways had inspected and would resolve the problem.
- iii ENQ900038231: The dangerous tree opposite Spice Chase had been reported and was being investigated.
- iv ENQ900038293: Pot holes past 79 Church Road on bend - Highways had inspected and would resolve the problem.
- v ENQ900038449: Holes reported on the pavement along St. John's Road – Highways had inspected and would resolve the problem.
- vi ENQ90002428: An email with photographs was sent to A Wallace to chase up the overgrown footpath near to the Smeeth Lode pumping station. He had stated that a works order had been passed to contractors.
- vii ENQ900009695: Blocked drain at 15 Westfields – Highways continue to state that the drain is scheduled for repair. Email sent to A Wallace to chase up the problem.
- viii Resurfacing request for New Road from junction with St John's Road to last house in Terrington St. John – Highways had stated that the whole of the old A47 was to be resurfaced at some stage. Priorities were currently being set for 2017/18.

.07 Footpath & Trees

- i Abandoned car at demolished property on Church Road – BCKLWN had agreed to write to owners, but had no powers of removal.
- ii Dog fouling stickers have been obtained for posting on lampposts. These were distributed to several Councillors for display in the parish.
- iii Rubbish at 73 High Road, TCI. Email sent to Broadlands Housing Association. No response had been received to date.
- iv Overgrown hedges at 89-93 High Road. This land was owned by BCKLWN, who had agreed to get the hedges cut back.

.08 The Village News Magazine

- i Receipts and payment information received regarding the Village News was presented to Councillors.
- ii The balance at the end of the year is divided equally between TSL, TAS and TSJ Parochial Church Councils.
- iii The magazine is looking for a new volunteer to collate adverts, ensure spaces are let and payments made.

16/156 Reports

.01 Chairman's Correspondence

- i The Chairman had undertaken a tour with Mr Wallace from Highways. The road surface on Church Road at the bridge was scheduled for repair.

.02 Police Matters – Cllr D. Jones reported:

- i A tent erected near No.1 footpath had been removed by the police
- ii Speed monitoring equipment for TCI was to be installed imminently.

.03 Footway Lighting Report:

- i An outage was reported on post No. 31 Church Road.

.01 Footpath and Tree Report

- i Road planings were available from Highways; however, currently the Council had no one available to spread them.

.02 Village hall report

- i Cllr Cullen read out his report, which other Councillors noted.

Clerk

Chairman's signature:

.03 Highway matters

- i Overgrown vegetation at the junction of Spice Chase to be passed to the Rangers to address.
- ii No through road sign to be requested for Workhouse Lane
- iii The problem with the verges approaching TCI from Magdalen Road had been discussed at a meeting with Mr Wallace. No solution was as yet available.
- iv Parish finger signs – these had not yet been repaired.

Clerk
Clerk

Clerk

.04 Church report

- i Cllr Place read out his report, which other Councillors noted.
- ii Cllr E Jones would provide the wreath from Remembrance Day.

Cllr E Jones

16/157 Finance

.01 The following bank balances were noted:

- i Treasurers Account, balance as at 30/09/16 - £21,269.93
 - Outstanding cheque: 000907 Heronwood - £695.00
- ii Business Instant Access, balance as at 30/09/16 - £11,814.92

.02 Payments

Councillors APPROVED payments as listed below:

| Name | Description | Cheque | Net | VAT | Total |
|---------------------------|---------------------------------------|--------|-------------------|----------------|-------------------|
| Eon Energy Solutions Ltd. | Street light maintenance Q/E 30/09/16 | 000910 | £ 235.98 | £ 47.20 | £ 283.18 |
| Heronwood Landscapes | Grass cutting small areas in village | 000911 | £ 95.00 | £ - | £ 95.00 |
| Heronwood Landscapes | Cut and strim grass playing field | 000911 | £ 240.00 | £ - | £ 240.00 |
| Clerk | Travel Expenses | 000912 | £ 34.20 | £ - | £ 34.20 |
| Clerk | Stamps | 000912 | £ 14.40 | £ - | £ 14.40 |
| Clerk | SLCC Subscription | 000912 | £ 103.00 | £ - | £ 103.00 |
| Clerk | Salary - September | 000912 | £ 395.20 | £ - | £ 395.20 |
| Total | | | £ 1,117.78 | £ 47.20 | £ 1,164.98 |

.03 Income and expenditure 2nd Quarter ending 30th September 2016

- i The Clerk presented an income and expenditure against budget report. Councillors noted that expenditure was within budget.
- ii It was AGREED that in future papers would be, if possible, circulated to Councillors prior to the meeting.

Clerk

16/158 Planning

- i Applications
 - 16/01538/F Eau Brink Farms TSL 557599 315309 Replacement stable block Chestnut Farm Barn Islington Road Tilney All Saints PE34 4RX. Details emailed to Councillors 19/09/16. Deadline for comments 27/09/16.
- ii Decisions
 - 16/01250/F Homelands 42 Magdalen Road PE34 4RE Remove conservatory, erect side and rear extensions, erect detached double garage. Application Permitted 14 September 2016 Delegated Decision
 - 15/02086/F 27 Magdalen Road PE34 4QX. Variation of condition 2, attached to planning consent 14/00404/FM to amend approved plans Permitted 27/09/16.

16/159 General correspondence

- i Living Independently in Later Years (LILY) – presentation not required.
- ii NCC road safety campaign – poster to be put on web site.
- iii NALC Precept consultation – no action required
- iv BCKLWN Grass cutting survey – response to keep cutting as currently.
- v BCKLWN Council Tax support scheme consultation – no action required.
- vi Neighbourhood planning letter – no action required.

Clerk

Chairman's signature:

vii NALC Joint response on devolution – no action required.

16/160 Borough Council Issues

i Concerns regarding the state of Railway Road into King's Lynn would be passed to the BCKLWN leader.

Chairman

16/161 Norfolk County Council Issues

Nothing to report.

16/162 Village Identity Gates

i A meeting between the Chairman and Mr Wallace at Highways had taken place to discuss the installation of village identity gates.

ii Mr Wallace to be contacted in order to generate detailed proposals for village identity gates for the following locations:

- Magdalen Road, approaching the village from TCI.
- St John's Road, close to Millfield Close.
- Church Road, approaching the village.

Clerk

iii Identity gates on School Road were not possible as the road wasn't wide enough.

iv It may be possible for the 30mph sign on Church Road to be put onto any new gates. Other roads would not have speed roundels attached.

Clerk

v Gates with 2 post uprights and 2 horizontals was considered sufficient.

Clerk

vi The Chairman stated that the budget allocated for this project was specifically for village identity gates and any surplus was not available for alternatives schemes.

Councillor McManus left the meeting at 20:50hrs.

16/163 Items for the next agenda

- i To Agree the purchase of a projection screen for meeting presentations.
- ii Village identity gates.

16/164 Next meeting – 7pm, 7th November 2016

There being no other business the Chairman closed the meeting at 20:55hrs.

Chairman's signature: