

# Tilney St. Lawrence Parish Council

*Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End*

Minutes of The Parish Council meeting held at on Monday 5<sup>th</sup> October 2015 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Councillor B. Ayres (Chair), Councillor C. Ayres, Councillor D. Calton, Councillor P. Cullen, Councillor D. Jones (Vice-Chair), Councillor E. Jones, Councillor J. McManus, Councillor C. Mills, Councillor A. Sapey, Councillor R. Savage and Councillor G. Place.

Clerk: Mr. R. Smith  
Public: None Present

Action by:

**15/076 Apologies and Reasons for absence**

Apologies for absence were received from Cllr Day who was on holiday and Cllr Hearn who was needed for childcare.

**15/077 Declarations of interest for items on the agenda.**

There were none made.

**15/078 Minutes of the Previous Meeting.**

The minutes of the previous Council meeting held on 7<sup>th</sup> September were **AGREED** by Councillors and signed by the Chair as an accurate record of the meeting.

**As there were no members of the public in attendance the meeting was not adjourned.**

**15/079 Matters Arising/Clerk Report**

**.01 Casual Vacancy.**

No applications had been received.

**.02 New Litter Bin – Magdalene Road**

The access key had been passed to Cllr D. Jones.

**.03 Tilney St Lawrence Bus Shelters**

- i Contract awarded. Contractor yet to accept terms in writing. Work expected to start late November.
- ii IRS Girod still trading. Termination of agreement confirmed.

**.04 Street Lighting**

- i Faulty photo cell at 34 Church Road had been replaced.
- ii LED light 45 Magdalen Road had been ordered @ £360 plus VAT.
- iii Close power line at 70 Church Road is an Eon maintenance issue.

**.05 Telephone Box**

The telephone box on St. John's Road had been removed.

**.06 Highway Matters.**

- i Work on Islington Trod had been suspended. Pavement on the west side of the road to be completed before Christmas.
- ii Highways reported that the A47 stub road remains part of the public highway and cannot be gated. Fly tipping had been reported.
- iii The air conditioning unit reported to have been dumped on Old Church Road required reporting.

**.07 Councillor's Declaration of Financial and Other Interests**

These had all been received and copies forwarded to BCKLWN.

**.08 Bank Signatories**

New signatory authorisations had been completed and submitted to the bank for implementation.

Clerk

Chair's signature: .....

**.09 Correspondence**

- i Village hall survey had been returned.
- ii Response had been sent to resident concerning speed signs.
- iii Notice regarding Car Link volunteers had been put on the website.

**.10 Training**

- i Planning training to be attended by Cllr McManus and the clerk.
- ii Next CiLCA training for the Clerk, Wednesday 14<sup>th</sup> October.

**.11 Transparency Code for Smaller Authorities**

Additional councillor duties to be added to website.

Clerk

**15/080 Police Matters**

**.01 Crime Statistics 7<sup>th</sup> September to 4<sup>th</sup> October** - Councillor D. Jones reported that there had been 3 reported crimes in Tilney St. Lawrence and one reported crime in Tilney cum Islington.

**.02 Speed Monitoring**

Speed checks had been carried out on St John's Road and Church Road on the morning of 5<sup>th</sup> October. 12 warning letters were to be issued.

**15/081 Reports**

**.01 Chairman's Correspondence including BCKLWN issues**

- i It was **RESOLVED** that a grant request from the East Anglian Air Ambulance grant be declined.
- ii Local Development Framework – it was reported that the King's Lynn Innovation Centre would be clad by the end of the month.

**.02 Footway Lighting Report - Councillor Cullen reported:**

Nothing to report.

**.03 Footpath and Tree Report**

No. 1 footpath had only been cut twice this year. To be reported to contractor.

Clerk

**.04 Village Hall Report**

Members noted Cllrs Mills' report.

**.05 Highway Matters**

- i Hole on highway in Westfields facing Bullring.
- ii Westfields left hand T Junction drain cover lifted
- iii Kerbstone missing near Fleet timber yard. Paint around hole now faded.
- iv Finger sign for Tilney Fen End broken.
- v White van alongside dyke at T junction at Tilney Fen End needs checking by Police. Vehicle details to be passed to the clerk.

Clerk  
Clerk  
Clerk  
Clerk  
Cllr Mills/  
Clerk

**.06 Church Report**

Members noted Cllr Place's report.

**15/082 Finance**

**.01 Bank Balances/ Income – The following bank balances were noted:**

- i Business Instant Access, balance as at 24/08/15 - £11,809.00
- ii Treasurers Account, balance as at 19/08/15 - £24,132.52

**.02 Payments**

Councillors **APPROVED** payments up to 5<sup>th</sup> October 2015 as listed below:

Invoice No.	Name	Chq	Description	Net	VAT	Total
H11E9D1863	Eon	DD	Street Light Electricity (01/08-31/08)	£ 191.02	£ 38.20	£ 229.22
058743	Eon Highways Lighting	000848	Street Light Repair - 34 Church Road	£ 23.47	£ 4.69	£ 28.16
	Clerk	000849	Expenses (08/09-05/10)	£ 80.01	£ -	£ 80.01
	Clerk	000849	Salary - September	£ 382.20	£ -	£ 382.20
	<b>Total</b>			£ 676.70	£ 42.89	£ 719.59

Chair's signature: .....

<b>.03</b>	<b>Parish Council War Memorial Wreath</b> Councillors <b>RESOLVED</b> to approve the purchase of British Legion wreath ready for Remembrance Day. Service to be held at Tilney All Saints 11am 11 <sup>th</sup> November.	
<b>.04</b>	<b>Income &amp; Expenditure to Half Year Ending September 2015</b> Councillors noted the half yearly accounts which were circulated.	
<b>15/083</b>	<b>Planning Matters</b>	
<b>.01</b>	<b>Applications</b> Applications 15/00060/TPO Pruning. Councillors <b>RESOLVED</b> to make no comment.	
<b>.02</b>	<b>Applications Granted</b> i 15/01082/F The Coach & Horses, smoking shelter. Application Permitted. ii 15/01083/LB The Coach & Horses, smoking shelter Application Permitted.	
<b>15/084</b>	<b>Community Plan</b> Discussion paper to be circulated for next meeting	Clerk
<b>15/085</b>	<b>Asset Register</b>	
<b>.01</b>	<b>CCTV Equipment</b> i CCTV requires insurance coverage under insurance policy. ii CCTV requires maintenance. iii The asset register is still under review and it is intended to circulate a revised document for the December meeting.	Clerk Clerk Clerk
<b>15/086</b>	<b>Litter and Dog Waste Bins</b> i Stickers for dog waste bins would be ready next week. ii Cllr Place had received a request for a dog waste bin to be placed on 50mph sign just past the church. Mindful of cost Cllr Place to find out more details regarding the requirement.	Cllr Sapey Cllr Place
<b>15/087</b>	<b>General Correspondence</b> Two letters had been received from residents, one regarding speeding and the other relating to Westfields. Responses required.	Chair/ Clerk
<b>15/088</b>	<b>Norfolk County Council Issues</b> i Letter received re pothole maintenance agreement. No action to be taken. ii Offer for 2 <sup>nd</sup> hand bus shelters considered but not considered appropriate.	
<b>15/089</b>	<b>Items for the next agenda</b>	
<b>.01</b>	<b>To consider the purchase Local Council Administration reference book at a cost of £69.00.</b>	
<b>.02</b>	<b>To consider the future of the post office</b>	
<b>.03</b>	<b>To consider the renewal of grass cutting contract</b>	
<b>15/090</b>	<b>Date of Next Meeting</b> 2 <sup>nd</sup> November 2015.	

There being no other business the Chair closed the meeting at 9.05pm.

Chair's signature: .....