Tilney St Lawrence Parish Council

Serving the villages of Tilney St. Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of The Parish Council meeting held at on Monday 2nd November 2015 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Councillor B. Ayres (Chairman), Councillor C. Ayres, Councillor D. Calton, Councillor P. Cullen, Councillor J. Day, Councillor E. Hearn (from item 15/101), Councillor D. Jones (Vice-Chairman), Councillor E. Jones, Councillor J. McManus, Councillor C. Mills, Councillor A. Sapey, Councillor R. Savage and Councillor G. Place.

Clerk: Mr. R. Smith

Public: Mr. & Mrs Petts

Action by:

# Apologies and Reasons for absence

Apologies for late arrival were received from Cllr Hearn due to work commitments.

# Declarations of interest for items on the agenda.

There were none made.

# Minutes of the Previous Meeting.

The minutes of the previous Council meeting held on 5th October were **AGREED** by Councillors and signed by the Chairman as an accurate record of the meeting.

There followed a 15 minute public forum during which Mrs Linda Petts requested to speak about the future of the Post Office (PO). To facilitate this discussion agenda item 10 on this matter was brought forward.

Mrs Petts stated that she wished to hand in 3 months’ notice in the New Year finishing work as postmistress at the end of March. Mrs Petts had been in contact with Wendy Hamilton, PO Field Advisor who had raised the possibility of the PO being run from a porta cabin housed within the curtilage of the Village Hall.

Despite several attempts to discuss the matter with the PO, the chairman said that he had received no communication from them. Council **AGREED** to set up a PO working party with Cllrs: B. Ayres, C. Ayres, Jones, McManus, and with the clerk in attendance. Cllr B.Ayres

# Matters Arising/Clerk Report

* 1. **Casual Vacancy.**

No applications had been received.

# Bank Signatories

Required alterations to form were made. Clerk

# Tilney St Lawrence Bus Shelter

* + 1. NCC had been informed about issues with IRS Girod.
    2. A copy of the contractor’s public liability indemnity had been seen.
    3. Works to commence Monday 16th November for 2 weeks.
    4. Risk assessments had been requested.
    5. Norfolk Green had been consulted

# Street Lighting

* + 1. New LED light for 45 Magdalen Road to be fitted next week.
    2. Council **AGREED** to accept 3 month invoicing in arrears from Eon.

# Highways Matters

* + 1. Fly tipped items on Old Church Road had been reported
    2. Flooding outside 9 St Johns Road had been reported
    3. The white van reported in Tilney Fen End had been moved.
    4. Community Ranger visit was scheduled for w/c 16/11/15. The following items had been reported for action: missing kerbstone near Fleet Timber; hole in highway in Westfields; inspection cover outside No. 76 Westfields; pavement outside bungalows around No. 76 Westfields; pavement adjacent to Nos 49/53/92/96 and; broken finger sign at junction of Magdalen Road/Gravel Bank.

# Westfields

* + 1. Freebridge housing had been asked to address mess in garden.
    2. After inspection BCKLWN can take no action re bins left in road.
    3. Following action, the condition of the Ford van had been improved.
    4. Missing drop kerb had been reported to Highways.

# Letters

Responses to two letters reported at the last meeting letters had been sent.

# Parish Magazine

Copy for article sent to Village magazine.

* 1. **Asset Register**
     1. CCTV insurance and maintenance to be actioned. Clerk
     2. Asset register to be circulated for the December meeting Clerk

# Police Matters

# Crime Statistics

# Cllr D Jones had not received the usual notifications. However, from the police connect website there were no reported crimes for either ward.

# A resident of Tilney cum Islington had reported the theft of a gate to Cllr Carlton. Residents must report crimes directly to the police.

# Reports

# Chairman’s Correspondence including BCKLWN issues

* + 1. Reported that the 19 Norfolk and Suffolk district councils were proposing to create a devolved ‘greater authority’.
    2. Cllr E Jones was making a wreath. This would be laid by the Chairman at the parish church 11am on Wednesday 11th November.
    3. This year’s remembrance service was being held at Tilney All Saints Church commencing 10:30am Sunday 8th November.
    4. Petition received from 119 residents requesting all available measures be used to address speeding in the village. Options to be reviewed. Cllr D Jones
    5. Letter received from resident regarding speeding. Reply to be written. Clerk
    6. Any nominations for the Mayor’s Civic Awards for Voluntary Service to be passed to the clerk. All

# Footway Lighting Report

Cllr Cullen reported that no actions were required.

# Footpath and Tree Report

Cllr Savage reported that No.1 footpath still hadn’t been cut. Clerk

# Village Hall Report

Cllr Mills gave his report.

# Highway Matters

* + 1. Visibility splays at junction of Spice Chase and Magdalen Road dangerously obscured by overgrown vegetation. Clerk
    2. 7.5t weight restriction sign obscured by trees on Wiggenhall Road. Cllr B.Ayres

Cllr Hearn joined the Meeting

# Church Report

Councillor Place gave his report.

# Finance

# Bank Balances/ Income

# The following bank balances were noted:

* + 1. Business Instant Access, balance as at 23/10/15 - £11,809.49
    2. Treasurers Account, balance as at 09/10/15 - £22,426.78

# Purchase of Arnold-Baker on Local Council Administration

* + 1. The reference book purchase for £69.00 was **APPROVED** by council. Clerk

# Payments

Councillors **APPROVED** payments up to 2nd November 2015 as below:



# Planning

# Applications

* + 1. 15/01498/O – **No Comment** (outside parish boundary).
    2. 15/01564/F – **No Comment.**
    3. 15/01640/F – **Support** (enhanced street scene). Clerk
    4. 15/01630/O
       - Cllr Savage declared a pecuniary interest, owning the adjoining property.
       - **Object** (loss of trees, owls and bats, highways concerns, and development outside village planning envelope). Clerk
    5. 15/01126/F – **No Comment.**
  1. **Decisions**
     1. 15/00060/TPO – Approved.
     2. 15/01202/F – Permitted

# Neighbourhood Development Plan

* + 1. The Chairman read out a briefing note prepared by the clerk.
    2. Council **RESOLVED** to inform the borough council to start next steps. Clerk

# Dog Waste Bins

* + 1. Cllr Sapey reported that all dog bins had new labels applied.
    2. Quote needed for bin on Church Road by the bridge on post by barrier. Clerk

# Renewal of Grass Cutting Contract

Council **RESOLVED** for Village Hall committee to be approached to take Cllr Cullen

responsibility for grass cutting of the playing field and village hall area. & Cllr Mills

# General Correspondence

Nothing to report.

# Norfolk County Council Issues

Nothing to report.

# Items for the next agenda

All items covered under matters arising.

# Date of Next Meeting

7th December 2015.

There being no other business the chairman closed the meeting at 9:25 pm.