

# Tilney St Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of the Tilney St Lawrence Parish Council meeting held at on Monday 2<sup>nd</sup> March 2015 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance, Cllr B Ayres (in the Chair)

Cllr C Ayres, Cllr P Cullen, Cllr D Calton, Cllr D Jones, Cllr E Hearn, Cllr G Place, Cllr J. Day, Cllr T Sapey, Cllr J McManus, Cllr C Mills.

Clerk: C Smith

Public: Mr M Woolnough

## **349 Apologies and reasons for absence.**

Apologies for absence were received from Cllr E Jones who was recovering from an operation and Cllr R Savage who was unwell.

## **350. Declarations of interest for items on the agenda.**

**350.1.** There were none made.

## **351. Minutes of the Previous Meeting.**

**351.1.** The minutes of the previous Council meeting held on 2<sup>nd</sup> February were agreed and signed by the chairman as an accurate record of the meeting.

## **352. Matter Arising/Clerk Report**

**352.1. New Bin** – expected delivery date 30.3.2015.

**352.2. Elections Training**– the clerk would still attend, expenses would not be charged to Tilney St Lawrence.

**352.3. 47 High Rd** – The suspected breach of untidy land causing an adverse effect on the amenity of the area had been reported to enforcement.

**352.4. Caravan New Rd** – Housing officers had approached the occupier of the caravan and would need to establish who's land the van was sited on. This was so that the appropriate notices could be served. Cllr B Ayres reported that the caravan had gone.

**352.5. Antioch Plot** –The Clerk reported that the transfer of land had been completed with the Secretary of State and the solicitor was waiting for a written copy to check that the correct right of access had been reserved. It was expected that conveyancing could be completed within the month.

Cllr  
Jones

**There were no issues raised by members of the public in attendance therefore the meeting was not adjourned.**

## **353 Police Matters**

**Crime Statistics** - Cllr D Jones reported that crime statistics were unavailable as all resources had been transferred to King's Lynn and online facilities were not up

Chairman's signature.....

to date. A new way of getting these statistics would be in place for next month.

## 354 Reports

### 354.1 Chairman's Correspondence including BCKLWN issues –

- Planning Appeal Cllr Ayres reported that the Appeal regarding the smoking shelter had been rejected.
- BCKLWN – the rate for council tax would remain the same this year. BCKLWN had been rated 3<sup>rd</sup> in the country for value for money.

### 354.2 Footway Lighting Report – No outages were reported.

**354.3 Footpath and Tree Reports** – it was reported that an intoxicated individual was loitering on the footpath and making unwanted approaches to walkers. Cllrs advised that anyone approached should report this to the police. Cllr Jones would report the incidents that had already occurred.

Cllr  
Jones

It was reported that the footpath outside 28 Westfields was crumbling. The clerk would report this to highways

Clerk

**354.4 Village Hall Report** – Cllr Mills reported that the edge of the stage had been improved a more detailed report had been given at the Parish Assembly. Cllr Mills continue to be the parish council representative on the village hall committee.

**354.5 Highway Matters** – Following a query from a resident Cllr McManus asked why the Parish Council had not installed flashing speed signs. Cllrs discussed the merits of measures to reduce speeding. It was agreed that a gateway structure may prove most effective.

The temporary parking of timber lorries was discussed, whilst it was agreed that sometimes an obstruction was caused Cllrs agreed that this was usually temporary and drivers were able to negotiate the highway with care.

**354.6 Church Report** – Cllr Place gave an update on the improvements that have taken place this year. The internal improvements and decoration would soon be complete corresponding with the start of the Saturday coffee, tea and soup mornings. These mornings would help with raising funds. The contract for the outside maintenance would be considered in the coming week.

## 355 Finance

**355.1 Bank Balances/ Income** – Cllrs noted that there had been no income in the last month. Bank balances were confirmed as Business Instant Access - £11,805.06 and Treasurer's Account - £20,502.14.

**355.2 Draft Budget up to the end of the year** – The clerk tabled a spreadsheet detailing actual expenditure against budget up to the end of the year. It was expected that there would be no further expenditure in this financial year. Budgets remained within expected levels and finances were on target to be

within budget. Additional copies were available to Cllrs by contacting the clerk.

Clerk

**355.3 Payments** - Cllrs approved the payments for March, as listed below.

Name	Chq No	Description	Net	VAT	Total
Eon	dd	Streetlight elec February	143.65	28.73	172.38
K & M Lighting	870	streetlight maint inv1829	107.36	21.47	128.83
Yourlocalpaper	871	job advert	99.00	19.80	118.80
Clerk	872	Salary	382.85	0.00	382.85
Clerk	872	Expenses	18.69	0.00	18.69
<b>Total</b>			<b>751.55</b>	<b>70.00</b>	<b>821.55</b>

**356 Planning**

**356.1 Applications**

- 15/00278 – Variation of condition 2 of planning permission 14/01269/F 59 School Rd. – Cllrs resolved to support the application

**Decisions**

- 14/01672/F – Meadow View, 89 Church Rd – Proposed single story extension – Cllrs noted that the application had been permitted.

**Appeal Decision**

- APP/V2635/A/14/2218242 and APP/V2635/E/14/2218262 – Coach and Horses, appeal regarding the development of a smoking shelter. Applications refused March 2014 – Cllrs noted that the appeals had been dismissed.

**357 To consider the Streetlight maintenance contract**

Clerk

Cllrs noted that the current contract would come to an end this year. It was agreed that new quotes would be sought as well as liaising with Terrington St John to see if economies could be made by consolidating contracts in the locality.

**358 To the Future of the Post Office**

Clerk

Cllrs discussed the provision of Post Office services in the village. It was agreed that the Parish Council would like to see the service continue in the village and would write to the Post Office to establish their future plans. Cllrs were particularly concerned that the service continue, as there had been a number of post office closures in neighbouring villages.

Chairman's signature.....

**359 Grant for Churchyard Maintenance**

Cllrs considered a request from the PCC to raise the grant from £800 to £1000 for this year. Cllrs agreed that the budget had already been set for the coming financial year.

Cllr Place declared an interest in the issue and left the room. Cllrs discussed the grant.

Cllrs considered and voted on two proposals:

1. To keep funding at the same level next year and consider an up-lift when budgets are set in November. Proposed: Cllr Sapey, Seconded: Cllr Calton  
Votes 5
2. To reconsider the entire grant in next year's budget. Proposed: Cllr McManus, Seconded: Cllr Hearn. Votes 4

Motion 1 was carried.

**360 General Correspondence**

**360.1** NPS Group Fire risk Assessment – noted to be received.

**360.2** HMRC correspondence – Cllrs noted the update on UBODS number and changes in the way payments should be made.

**360.3** SNAP – the poster would be displayed on the notice boards.

**360.4** Plain English Guide to Planning – Cllrs noted this document was available.

**360.5** New Barn, New Rd – Cllrs noted the new address

**360.6** Magpas – in accordance with policy Cllrs declined to make a donation.

**361 To Receive and Discuss Norfolk County Council Issues**

Cllr Ayres reported that funding issues remained a concern.

**362 Items for the Next Agenda**

**362.1** Future of the Post Office

**362.2** Staffing

**362.3** Elections

**363 Cllrs resolved to close the meeting to the public – the meeting continued in the absence of Press and Public (By virtue of Section 100(A) paragraph 4 of the Local Government Act 1972. The items being of a confidential nature).**

**364 Staffing Issues**

Cllrs noted that the clerk's last working day would be 13<sup>th</sup> March 2015. The recruitment process had begun and interviews would be held on 18<sup>th</sup> March 2015. Cllrs B Ayres, Mrs C Ayres, Mrs E Hearn, D Jones and J McManus would interview candidates and make the appointment.

Cllrs as listed

**365 Date of Next Meeting**

**366** The next meeting will take place on 13<sup>th</sup> April 2015.