

Tilney St Lawrence Parish Council

Serving the villages of Tilney St Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of the Tilney St Lawrence Parish Council meeting held at on Monday 2nd February 2015 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance Cllr D Jones, (in the Chair)

Cllr P Cullen, Cllr D Calton, Cllr G Place, Cllr J. Day, Cllr E Jones, Cllr T Sapey, Cllr R Savage, Cllr J McManus, Cllr C Mills.

Clerk: C Smith

Action

330 Apologies and reasons for absence.

Apologies for absence were received from Cllr B Ayres and Cllr C Ayres who were undertaking Civic duties and Cllr E Hearn who was working.

331. Declarations of interest for items on the agenda.

332. There were none made.

333. Minutes of the Previous Meeting.

334. The minutes of the previous Council meeting held on 5th January 2015 were amended to include the initials of Cllr Mills and Cllr Hearn. They were then agreed and signed by the chairman as an accurate record of the meeting.

335. Matter Arising/Clerk Report

335.1. **Football Changing Unit** – following consultation with the planning authority, Mr Bodimeade had established that the changing unit would not need planning permission.

335.2. **Footway lights Church Rd**– Lights reported at the last meeting had been checked and were in working order.

335.3. **Gritting Routes** – As requested the plan had been found and tabled.

335.4. **Caravan New Rd** – The caravan had been reported to enforcement.

335.5. **Potholes School Rd** –These had been reported, Cllr Mills confirmed that they had been filled in.

335.6. **New Bin** – The Clerk had contacted Broxap to confirm the bin order, an account was being set up and bin would follow in 4 to 5 weeks.

There were no issues raised by members of the public in attendance therefore the meeting was not adjourned.

336 Police Matters

Crime Statistics - Cllr D Jones reported that there had been one recorded crime in the area of heating oil theft.

Chairman's signature.....

Parking- Councillors Jones reported that there appeared to be on-going parking problems in the area. The Police confirmed at a SNAP meeting that if a member of the public reported that a parked vehicle was causing them an obstruction, they would respond.

PCSO match finding scheme – Cllrs agreed that they would not follow up the offer from Norfolk Police to provide funding for PCSO’s.

Clerk

337 Reports

337.1 Footway Lighting Report – The damaged lamp post at Aylmer Drive had been replaced. Anyone with information about how it was damaged should report this to the clerk.

337.2 Village Hall Report – Cllr Mills reported that the clairvoyant evening had been very successful. The waste paper bank did require emptying although there was still room in the second bank. Hopefully this would be changed in the near future.

337.3 Church Report – Cllr Place gave an update on the structural engineers report regarding the damage to the roof. He also confirmed that chairs and carpet for the north transept were the only outstanding items to be purchased. Two heating chandeliers have been ordered and are expected to be installed in February.

338 Finance

338.1 Bank Balances/ Income – Cllrs noted that there had been no income in the last month. Bank balances were confirmed as Business Instant Access - £11,805.06 and Treasurer’s Account - £21,649.79.

338.2 Budget up to the end of the third quarter – The clerk tabled a spreadsheet detailing actual expenditure against budget up to the end of the third quarter. Budgets remained within expected levels and finances were on target to remain within budget. Additional copies were available to Cllrs by contacting the clerk.

Clerk

338.3 Payments - Cllrs approved the payments for February, as listed below.

Name	Chq No	Description	Net	VAT	Total
Eon	dd	Streetlight elec January	143.65	28.73	172.38
K&M Lighting		streetlight maint inv1777	107.36	21.47	128.83
Clerk		Salary	382.85	0	382.85
Clerk			22.5	0	22.5
Total			656.36	50.2	706.56

Chairman’s signature.....

339 Planning

339.1 Applications

- 15/00015/F Two storey rear extension with ground floor flat roofing and second storey pitch roofing at 19 Magdalen Rd, Tilney St Lawrence. Cllrs resolved to make no comment.

Clerk

340 To consider representation at the St John's Patient Group

Cllr D Jones read a draft letter and proposed that this be sent to the secretary of the Patient's group. All Cllrs were in favour of this action. Cllr Sapey had drafted his own letter, detailing his experiences of attending the Patient's Group and his reasons for not continuing. It was noted that it was his intention to also forward this to the group.

Clerk

341 To discuss the Antioch Plot

The clerk reported that there was no further progress with the purchase. The delay was due to the compulsory purchase by highways of the access to the land. The parish council solicitors advised that the timing was important in order to confirm that a right of way be incorporated into the agreement.

342 Footpath Tilney Cum Islington

The clerk reported that a bid for match funding had been made to NCC. The outline bid was tabled and Cllrs noted that the overall scheme would cost £15 500. The clerk thanked Cllr Calton for his help with the bid, for consulting residents along that stretch of the footpath and collating their opinions. The outcome of the bid would be known by the end of March, sufficient funds had been earmarked for this scheme.

343 Bus Shelters

The clerk reported that a bid for match funding had been made to NCC. The outline bid was tabled and Cllrs noted that the overall scheme would cost £11,258. This bid had been based on the preferred quote agreed at the last meeting. The outcome of the bid would be known by the end of March, sufficient funds had been earmarked for this scheme.

344 Grant for Churchyard Maintenance

Cllrs considered a request from the PCC to raise the grant from £800 to £1000 for next year. It was established that this request had been made with only one quote available, the clerk advised that expenditure could not be authorised on this basis, and that the budget for next year had already been set. Cllr E Jones expressed concern that the parish council already contributed the majority of funds for this work. Cllrs agreed to consider the grant again in the future when more competitive quotes had been received.

345 General Correspondence

345.1 Kings Lynn Bus Station – Cllrs noted that whilst the bus station in King’s Lynn is being refurbished, southbound services would arrive and depart from Portland Street.

345.2 CIL Consultation on a Preliminary Draft Charging Schedule – Councillors noted that the Borough Council has drawn up and is consulting on a preliminary draft charging schedule. The consultation documents can be viewed at <http://www.west.norfolk.gov.uk/default.aspx?page=26981>.

345.3 Elections Training – Cllrs agreed that the clerk could attend NALC elections training cost £30.

Clerk

345.4 Neighbourhood Planning – Cllrs noted that a free seminar on neighbourhood planning was being held at Breckland District Council.

345.5 47 Main Rd TCI – Cllr raised concern that the piling of cars and mechanical scrap were causing a hazard, the clerk would report this to enforcement.

Clerk

346 Items for the Next Agenda

346.1 Grant for Churchyard Maintenance

346.2 Future of the Post Office

347 Date of Next Meeting

348 The next meeting will take place on 2nd March 2015. This meeting will include the Annual Parish Meeting and will begin at 7pm.