

Tilney St. Lawrence Parish Council

Serving the villages of Tilney St. Lawrence, Tilney cum Islington and Tilney Fen End

Minutes of the Tilney St. Lawrence Parish Council meeting held at on Monday 1st June 2015 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Councillor B. Ayres (in the Chair), Councillor C. Ayres, Councillor P. Cullen, Councillor J. Day, Councillor E. Hearn (from 8:30pm), Councillor D. Jones, Councillor E. Jones, Councillor J. McManus, Councillor A. Sapey, Councillor R. Savage and Councillor G. Place.

Clerk: Mr. R. Smith
Public: None present.

The Vice-Chairman, Councillor D. Jones expressed the pleasure of all present in welcoming back the Chair following his recuperation from an operation.

15/032 Apologies and Reasons for absence

Apologies for late arrival were received from Councillor Hearn due to unavoidable work commitments.

Apologies for absence were received from Councillor C. Mills for unavoidable work commitments and from Councillor D. Calton who was unwell.

15/033 Declarations of interest for items on the agenda.

There were none made.

15/034 Minutes of the Previous Meeting.

The minutes of the previous Council meeting held on 11th May were **AGREED** by Councillors and signed by the Chair as an accurate record of the meeting.

As there were no members of the public in attendance the meeting was not adjourned.

15/035 Matters Arising/Clerk Report

.01 Street Lighting Maintenance Contract.

- i The Terrington St. John Parish Clerk had not provided any feedback regarding the proposal to consolidate street lighting contracts.
- ii As resolved at the previous meeting, the street light contract was awarded to E.On Energy Services Ltd.

.02 New Litter Bin – Magdalene Road

- i It was reported that the new bin was in place. Cllr D. Jones had arranged installation. A letter of thanks was to be written to Mr. Martin Thorpe for putting in the base.
- ii A street furniture application was required to be made to highways.
- iii Discussions with BCKLWN to discuss collection issues were on going.

Action by:

Clerk

Clerk

Chair

Chair's signature:

.03	Parish Clerk Email Address.	New email address set up robertsmith@tslclerk.org cost £28.64 p.a.	Clerk
.04	Tilney St Lawrence Bus Shelter	<ul style="list-style-type: none"> <li data-bbox="343 271 1353 344">i Councillors RESOLVED that the colour of the new bus shelter was to be black. <li data-bbox="343 344 1353 421">ii The proposed contractors IRS still needed to put forward detailed project information for Norfolk County Council approval. 	Clerk
.05	Grounds Maintenance Contract	<ul style="list-style-type: none"> <li data-bbox="343 490 1353 674">i Following concerns about areas of grass cutting being missed, a site visit with contractors took place on 15th May. At the meeting it was agreed that drawings were to be provided to contractors of the areas to be cut. The contractors agreed to provide the Clerk with their schedule of grass cutting for Tilney St. Lawrence. <li data-bbox="343 674 1353 748">ii The play area was to be monitored to ensure that the contracted cutting took place. <li data-bbox="343 748 1353 860">iii Councillors RESOLVED to accept a quote from CGM to mow and strim grass edges from the Cross Roads to the garage, on a fortnightly basis, at a cost of £18.50+VAT per occasion. 	<p data-bbox="1458 645 1527 674">Clerk</p> <p data-bbox="1398 719 1527 748">Cllr Cullen</p> <p data-bbox="1458 831 1527 860">Clerk</p>
.06	Planning Enforcement	The enforcement team at BCKLWN had reported that following their action the front of the property at 47 High Road, Tilney cum Islington, was now much improved.	
.07	Election Expenses	All the councillors present either passed their completed expense declarations to the Clerk, or made arrangements for their delivery to the Clerk.	
15/036	Police Matters		
.01	Crime Statistics - Councillor D. Jones reported that there had been one reported incident on Stallett Way, where Sky TV cables had been damaged.		
.02	Following police intervention, previously reported abandoned cars left on Old Church Road had been removed by the owner.		
15/037	Reports		
.01	Chairman's Correspondence including BCKLWN issues		
	<ul style="list-style-type: none"> <li data-bbox="343 1601 1353 1778">i New Bank Signatory with Limited Powers In order to allow the Clerk to be able to discuss with and receive information from the Bank about the accounts, it was RESOLVED that the Clerk was to be made a 'Signatory with Limited Powers'. The Clerk would not be authorised to make any payments. 	Clerk/Chair	
	<ul style="list-style-type: none"> <li data-bbox="343 1783 1353 2036">ii New Bank Signatories To provide for absence, it was RESOLVED that Councillor Day and Councillor Sapey be added to the list of authorised bank signatories, namely: Councillor B. Ayres; Councillor C Ayres, Councillor D Jones and Councillor E Jones. The requirement to have three authorised signatures to authorise payments would remain in place. 	Clerk/Chair	

Chair's signature:

iii Councillor B. Ayres reported that he would be Vice Chair of BCKLWN Standards Committee and would also remain on the Safer Neighbourhood Action Panel.

.02 Footway Lighting Report - Councillor Cullen reported:

- i A day burning lamp, No. 63 at Tilney Fen End. To be reported.
- ii Lamp No. 64 at Tilney Fen End was almost completely obscured by a high hedge. It was **RESOLVED** that the owner of the hedge should be written to in order to get the hedge cut back.

Clerk

Clerk

.03 Footpath and Tree Report

Nothing to report.

.04 Village Hall Report

Councillors noted Councillor Mills' written report, which was read out by the Chair.

.05 Highway Matters

- i The Chair reported that two sets of finger signs at cross roads on St. John's Road had snapped in strong winds and needed replacing with new signs, fit for purpose. Highways to be notified.
- ii The Chair noted that many of the signs in the village were in a poor state of repair. A report was to be generated.
- iii The Chair reported that a single mattress had been abandoned at the end of Old Church Road. The BCKLWN clean-up team were to be informed.
- iv Councillor Cullen reported that the Home Watch sign on the corner of Spice Chase had been knocked over and needed removing. As this had a heavy concrete base it needed to be broken up first. Highways to be notified.
- v It was reported that the top end of Workhouse Lane frequently flooded leaving a mess of mud and shingle that required clearing. Highways to be notified.
- vi It was noted that despite a recent Rangers visit, vegetation was encroaching the highway and creating visibility problems on both School Road and Church Road. Highways to be notified.
- vii There was a pothole reported on the pavement in Westfields Close, where the close meets 'the Circus'. Highways to be notified.
- viii The Clerk reported that vegetation that had obscured the visibility splays at Spice Chase/Magdalene Road had been cut back by highways.
- ix The Clerk reported the following items as having been reported to highways:
 - Collapsed footpath near to Post Office on St. John's Road.
 - Overflowing Drains on School Road.Highways had stated that they would be inspecting these areas in the near future and programme any necessary works

Clerk

Chair

Clerk

Clerk

Clerk

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Clerk

.06 Church Report

Councillor Place read out his report, which other Councillors noted.

15/038 Finance

.01 Accounts for the year ending 31st March 2015

Councillors **APPROVED** the accounts for the year as circulated by the Clerk and detailed on the Annual Return. The Chair signed the Annual Return to this effect.

.02 Annual governance statement for year ending 31st March 2015

The Chair read out the annual governance statements for the year. These were considered and **APPROVED** by Councillors, and the Chair and the Clerk duly signed the Annual Return.

.03 Payments

Councillors **APPROVED** payments for May 2015 as listed below:

Name	Chq	Description	Net	VAT	Total
Eon	DD	Street Light Electricity May (01/04-30/04)	£ 139.19	£ 27.84	£ 167.03
K&M Lighting		Street Light Maintenance Inv. 1991 (01/05-31/05)	£ 107.36	£ 21.47	£ 128.83
Norfolk ALC		Annual Subscription	£ 250.39	£ -	£ 250.39
Clerk		Salary	£ 382.20	£ -	£ 382.20
Clerk		Expenses	£ 33.30	£ -	£ 33.30
Total			£ 912.44	£ 49.31	£ 961.75

.04 Bank Balances/ Income – The bank balances were noted:

- i Business Instant Access, balance as at 11/05/15 - £11,807.03
- ii Treasurers Account, balance as at 28/04/15 - £36,688.90

15/039 Planning

.01 Decisions

- i 15/00412/F - Former Fox And Goose Inn, 68 High Road Tilney cum Islington Norfolk PE34 3BN - Variation of condition 8 of planning permission 11/01108/F. Application Permitted 12 May 2015.
- ii 15/00464/PAGPD - Aysgarth New Road Terrington St John Wisbech Norfolk PE14 7RX - Single storey rear extension which extends beyond the rear wall by 3.2 metres with a maximum height of 3.8 metres and a height of 2.35 metres to the eaves. Prior Approval – Refused 1 May 2015.

15/040 The Antioch Plot

.01

Led by the Chair, a discussion took place of the costs verses the benefits for the purchase of a parcel of land by the Parish Council known as 'The Antioch Plot'. This would have been for the purpose of providing allotments for local residents. Councillors noted that the plot of land offered for sale had reduced in area significantly from that which had originally been proposed and this, to a large part, had undermined the viability for creating financially sustainable allotments. Councillor Sapey proposed, and Councillor Place seconded that the purchase should not proceed. Councillors unanimously **RESOLVED** not to proceed with the purchase.

.02

Councillors noted that the Council would still be liable to pay the fees incurred by its own solicitors on the matter to date. Council's

Chair's signature:

solicitors were to be informed.

Clerk

15/041 General Correspondence

.01 The Pensions Regulator

It was **AGREED** that the Clerk be appointed as the nominated point of contact for The Pensions Regulator.

Clerk

15/042 Norfolk County Council Issues

Nothing to report.

15/043 Items for the next agenda

.01 Village plan

.02 Speeding

.03 Vacancy on the Parish Council representing the Tilney cum Islington Ward.

15/044 Date of Next Meeting

6th July 2015.

There being no other business the Chair closed the meeting at 9pm.